

# Public Document Pack



CYNGOR SIR  
YNYS MÔN  
ISLE OF ANGLESEY  
COUNTY COUNCIL

Mr Dylan Williams  
Prif Weithredwr – Chief Executive

CYNGOR SIR YNYS MÔN  
ISLE OF ANGLESEY COUNTY COUNCIL  
Swyddfeydd y Cyngor - Council Offices  
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Ynys Môn - Anglesey  
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|   |   |
|---|---|
| <b>RHYBUDD O GYFARFOD</b>   | <b>NOTICE OF MEETING</b>  |
| <b>PWYLLGOR GWAITH</b>  | <b>THE EXECUTIVE</b>  |
| <b>DYDD MAWRTH<br/>28 MEHEFIN 2022<br/>10.00 o'r gloch</b>          | <b>TUESDAY<br/>28 JUNE 2022<br/>10.00 am</b>                    |
| <b>CYFARFOD HYBRID –<br/>YN SIAMBR Y CYNGOR, AC YN<br/>RHITHIOL</b> | <b>HYBRID MEETING – VIRTUAL, AND IN<br/>THE COUNCIL CHAMBER</b> |
| Swyddog Pwyllgor  | <b>Ann Holmes</b><br>01248 752518<br>Committee Officer          |

## AELODAU/MEMBERS

### Plaid Cymru/The Party of Wales

Carwyn E Jones, Llinos Medi, Alun W Mummery, Gary Pritchard, Alun Roberts, Nicola Roberts, Robin Wyn Williams

### Y Grŵp Annibynnol/The Independent Group

Dafydd Rhys Thomas, Ieuan Williams

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I Aelodau'r Cyngor Sir / To the Members of the County Council

Bydd aelod sydd ddim ar y Pwyllgor Gwaith yn cael gwahoddiad i'r cyfarfod i siarad (ond nid i bleidleisio) os ydy o/hi wedi gofyn am gael rhoddi eitem ar y rhaglen dan Reolau Gweithdrefn y Pwyllgor Gwaith. Efallai bydd y Pwyllgor Gwaith yn ystyried ceisiadau gan aelodau sydd ddim ar y Pwyllgor Gwaith i siarad ar faterion eraill.

A non-Executive member will be invited to the meeting and may speak (but not vote) during the meeting, if he/she has requested the item to be placed on the agenda under the Executive Procedure Rules. Requests by non-Executive members to speak on other matters may be considered at the discretion of The Executive.

*Please note that meetings of the Committee are streamed for live and subsequent broadcast on the Council's website. The Authority is a Data Controller under the Data Protection Act and data collected during this live stream will be retained in accordance with the Authority's published policy.*

## **A G E N D A**

**1 DECLARATION OF INTEREST**

To receive any declaration of interest from a Member or Officer in respect of any item of business.

**2 URGENT MATTERS CERTIFIED BY THE CHIEF EXECUTIVE OR HIS APPOINTED OFFICER**

No urgent matters at the time of dispatch of this agenda.

**3 MINUTES (Pages 1 - 4)**

To submit for confirmation, the draft minutes of the meeting of the Executive held on 25 April 2022.

**4 THE EXECUTIVE'S FORWARD WORK PROGRAMME (Pages 5 - 16)**

To submit a report by the Interim Head of Democratic Services.

**5 SCORECARD MONITORING REPORT - QUARTER 4, 2021/22 (Pages 17 - 28)**

To submit a report by the Head of Profession - HR and Transformation.

**6 REVENUE BUDGET MONITORING, OUTTURN 2021/22 (Pages 29 - 52)**

To submit a report by the Director of Function (Resources)/Section 151 Officer.

**7 CAPITAL OUTTURN 2021/22 (Pages 53 - 70)**

To submit a report by the Director of Function (Resources)/Section 151 Officer.

**8 HOUSING REVENUE ACCOUNT OUTTURN - QUARTER 4 2021/22 (Pages 71 - 78)**

To submit a report by the Director of Function (Resources)/Section 151 Officer.

**9 COST OF LIVING – DISCRETIONARY SCHEME (Pages 79 - 84)**

To submit a report by the Director of Function (Resources)/Section 151 Officer.

## THE EXECUTIVE

### Minutes of the virtual meeting held on 25 April, 2022

- PRESENT:** Councillor Llinos Medi (Chair)  
Councillor Ieuan Williams (Vice-Chair)
- Councillors Richard Dew, Carwyn Jones, R. Meirion Jones, Alun Mummery, R.G. Parry, OBE FRAGS, Dafydd Rhys Thomas, Robin Williams
- IN ATTENDANCE:** Chief Executive  
Deputy Chief Executive/Interim Head of Democratic Services  
Director of Function (Resources)/Section 151 Officer  
Acting Director of Function (Council Business)/Monitoring Officer  
Director of Social Services  
Head of Adults' Services  
Head of Housing Services  
Legal Services Manager  
Committee Officer (ATH)
- APOLOGIES:** None
- ALSO PRESENT:** Councillors Glyn Haynes, Dafydd Roberts, Mr Gethin Jones (Communications Officer)
- 

The Chair welcomed everyone present to this the final Executive meeting of the current Administration. She thanked all the Officers for their work and support over the past five years and likewise thanked Members for their contributions. The Chair extended a particular thanks to Executive members Councillors R. Meirion Jones and R.G.Parry, OBE, FRAGS who were both retiring at the upcoming local council elections in May.

#### 1. DECLARATION OF INTEREST

No declaration of interest was received.

#### 2. URGENT MATTERS CERTIFIED BY THE CHIEF EXECUTIVE OR HIS APPOINTED OFFICER

None to report.

#### 3. MINUTES

The minutes of the previous meetings of the Executive held on the following dates were presented for confirmation –

- 9 March, 2022 (extraordinary)
- 21 March, 2022

**It was resolved that the minutes of the previous meetings of the Executive held on the following dates be approved as correct –**

**9 March, 2022 (extraordinary)  
21 March, 2022**

#### **4. CORPORATE PARENTING PANEL**

The draft minutes of the meeting of the Corporate Parenting Panel held on 15 March, 2022 were presented for adoption.

**It was resolved that the draft minutes of the meeting of the Corporate Parenting Panel held on 15 March, 2022 be adopted.**

#### **5. THE EXECUTIVE'S FORWARD WORK PROGRAMME**

The report of the Interim Head of Democratic Services incorporating the Executive's Forward Work Programme for the period May to December, 2022 was presented for consideration and the following changes were noted –

- Item 7 – Annual Report of the Statutory Director of Social Services on the effectiveness of Social Services: a new item for the Executive's June, 2022 meeting.
- Item 16 – Annual Performance Report 2021/22: a new item for the Executive's October, 2022 meeting.

**It was resolved to confirm the Executive's updated Forward Work Programme for the period from May to December, 2022 as presented.**

#### **6. CHANGES TO THE CONSTITUTION**

The report of the Acting Director of Function (Council Business)/Monitoring Officer regarding proposed changes to the Council's Constitution as a result of the Local Government and Elections (Wales) Act 2021 was presented for consideration. The Executive was asked to recommend the changes to the Full Council meeting immediately afterwards.

Councillor Dafydd Rhys Thomas, Portfolio Member for Corporate Business presented the report summarising what the proposed changes entailed and the importance of the Constitution in providing a framework for the Council's decision-making, and he commended the changes to the Executive.

The Executive was advised by the Legal Services Manager that the Local Government and Elections (Wales) Act 2021 introduced changes to the terms of reference of some committees mainly the Governance and Audit and Standards Committees. The Constitution has been amended to reflect these changes and the main changes relating to the Standards and Governance and Audit Committees are set out at Appendices 1 and 2 of the report.

In addition, the recent boundary review will result in an increase in the number of councillors on the Council from 30 to 35 after the elections meaning that the size of some committees will need to be increased. It is proposed that where there is a choice, seats on committees are increased in proportion to the increase in the total number of elected members rounded up where necessary. These changes are outlined in the table within the report.

**It was resolved to recommend to the Council -**

- **The adoption of the changes to the Constitution outlined in the report.**

- That the Council agree to make the recommended changes and delegate to the Monitoring Officer the power to make the changes to the Constitution as recommended together with any ancillary or consequential changes arising.

Councillor Llinos Medi  
Chair

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| <b>Isle of Anglesey County Council</b> |   |
|--|---|
| Report to:                             | The Executive   |
| Date:                                  | 28 June 2022  |
| Subject:                               | The Executive's Forward Work Programme  |
| Portfolio Holder(s):                   | Cllr Llinos Medi  |
| Head of Service / Director:            | Director of Function – Council Business / Monitoring Officer                  |
| Report Author:                         | Rhys H Hughes<br>Deputy Chief Executive / Interim Head of Democratic Services |
| Local Members:                         | Not applicable  |

| <b>A –Recommendation/s and reason/s</b>  |
|--|
| <p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>July 2022 – February 2023</b>;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p> |

| <b>B – What other options did you consider and why did you reject them and/or opt for this option?</b> |
|--|
| -  |

| <b>C – Why is this a decision for the Executive?</b>  |
|---|
| The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements. |

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

|   |
|---|
| <b>Ch – Is this decision consistent with policy approved by the full Council?</b> |
| Yes.  |

|  |
|--|
| <b>D – Is this decision within the budget approved by the Council?</b> |
| Not applicable.  |

|   |  |
|---|--|
| <b>Dd – Assessing the potential impact (if relevant):</b> |  |
| 1   | How does this decision impact on our long term needs as an Island?   |
| 2   | Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority? If so, how?  |
| 3   | Have we been working collaboratively with other organisations to come to this decision? If so, please advise whom.   |
| 4   | Have Anglesey citizens played a part in drafting this way forward, including those directly affected by the decision? Please explain how.  |
| 5   | Note any potential impact that this decision would have on the groups protected under the Equality Act 2010.   |
| 6   | If this is a strategic decision, note any potential impact that the decision would have on those experiencing socio-economic disadvantage.   |
| 7   | Note any potential impact that this decision would have on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language. |
| Not relevant.   |  |

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.



| E – Who did you consult? |   | What did they say?   |
|--------------------------|---|--|
| 1                        | Chief Executive / Senior Leadership Team (SLT)<br>(mandatory) | The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  |
| 2                        | Finance / Section 151<br>(mandatory)                          |  |
| 3                        | Legal / Monitoring Officer<br>(mandatory)                     |  |
| 4                        | Human Resources (HR)  |  |
| 5                        | Property  |  |
| 6                        | Information Communication Technology (ICT)                    |  |
| 7                        | Procurement   |  |
| 8                        | Scrutiny  | Under normal circumstances, monthly joint discussions take place on the work programmes of the Executive and the two Scrutiny Committees in order to ensure alignment. |
| 9                        | Local Members   | Not relevant   |

#### F - Appendices:

The Executive's Forward Work Programme: July 2022 – February 2023

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

# The Executive's Forward Work Programme

## Period: July 2022 – February 2023

Updated 14 June 2022



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly and updates are published monthly.

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Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance

The latest version of the Executive's Forward Work Programme – **which is a live document and subject to change** - is set out on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

\* Key:

*S = Strategic – key corporate plans or initiatives*

*O = Operational – service delivery*

*FI = For information*

## The Executive's Forward Work Programme

### Period: July 2022 – February 2023

Updated 14 June 2022

| Subject & *category and what decision is sought | Decision by which Portfolio Holder or, if a collective decision, why                 | Lead Service  | Responsible Officer/ Lead Member & contact for representation | Pre-decision / Scrutiny (if applicable)   | Date to Executive or, if delegated, date of publication | Date to Full Council (if applicable)   |
|---|--|---|---|---|---|--|
| <b>July 2022</b>                                |  |   |   |   |   |  |
| 1   | <b>Lowering the Admission Age to Ysgol Llandegfan</b>                                | Education Portfolio Holder  | Learning  | Rhys H Hughes<br>Deputy Chief Executive and Director of Education, Skills and Young People<br><br>Cllr Ieuan Williams |   | Delegated decision<br><br>July 2022    |
| 2   | <b>The Executive's Forward Work Programme (S)</b><br><br>Approval of monthly update. | The approval of the full Executive is sought to strengthen forward planning and accountability. | Council Business  | Rhys H Hughes<br>Deputy Chief Executive (and Interim Head of Democratic Services)<br><br>Cllr Llinos Medi             |   | The Executive<br><br>19 July 2022      |
| 3   | <b>2021/22 Draft Accounts and use of balances and reserves</b>                       |   | Resources   | Marc Jones<br>Director of Function – Resources / Section 151 Officer<br><br>Cllr Robin Williams                       |   | The Executive<br><br>19 July 2022      |
| <b>September 2022</b>                           |  |   |   |   |   |  |
| 4   | <b>The Executive's Forward Work Programme (S)</b><br><br>Approval of monthly update. | The approval of the full Executive is sought to strengthen forward planning and accountability. | Council Business  | Rhys H Hughes<br>Deputy Chief Executive (and Interim Head of Democratic Services)<br><br>Cllr Llinos Medi             |   | The Executive<br><br>27 September 2022 |

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## The Executive's Forward Work Programme

Period: July 2022 – February 2023

Updated 14 June 2022

|   | Subject & *category and what decision is sought  | Decision by which Portfolio Holder or, if a collective decision, why   | Lead Service             | Responsible Officer/ Lead Member & contact for representation                                   | Pre-decision / Scrutiny (if applicable)               | Date to Executive or, if delegated, date of publication | Date to Full Council (if applicable) |
|---|--|--|--------------------------|---|---|---|--------------------------------------|
| 5 | <b>Corporate Scorecard – Quarter 1, 2022/23 (S)</b><br><br>Quarterly performance monitoring report.                            | This is a matter for the full Executive as it provides assurance of current performance across the Council.        | Corporate Transformation | Carys Edwards<br>Head of Profession – HR and Transformation<br><br>Cllr Robin Williams          | Corporate Scrutiny Committee<br><br>19 September 2022 | The Executive<br><br>27 September 2022                  |                                      |
| 6 | <b>Revenue Budget Monitoring Report – Quarter 1, 2022/23 (S)</b><br><br>Quarterly financial monitoring report.                 | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources                | Marc Jones<br>Director of Function – Resources / Section 151 Officer<br><br>Cllr Robin Williams | Finance Scrutiny Panel<br><br>8 September 2022        | The Executive<br><br>27 September 2022                  |                                      |
| 7 | <b>Capital Budget Monitoring Report – Quarter 1, 2022/23 (S)</b><br><br>Quarterly financial monitoring report.                 | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources                | Marc Jones<br>Director of Function – Resources / Section 151 Officer<br><br>Cllr Robin Williams | Finance Scrutiny Panel<br><br>8 September 2022        | The Executive<br><br>27 September 2022                  |                                      |
| 8 | <b>Housing Revenue Account Budget Monitoring Report – Quarter 1, 2022/23 (S)</b><br><br>Quarterly financial monitoring report. | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources                | Marc Jones<br>Director of Function – Resources / Section 151 Officer<br><br>Cllr Robin Williams | Finance Scrutiny Panel<br><br>8 September 2022        | The Executive<br><br>27 September 2022                  |                                      |

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## The Executive's Forward Work Programme

Period: July 2022 – February 2023

Updated 14 June 2022

|                     | Subject & *category and what decision is sought                                      | Decision by which Portfolio Holder or, if a collective decision, why                            | Lead Service     | Responsible Officer/ Lead Member & contact for representation   | Pre-decision / Scrutiny (if applicable)   | Date to Executive or, if delegated, date of publication | Date to Full Council (if applicable)  |
|---------------------|--|---|------------------|---|---|---|---------------------------------------|
| 9                   | <b>Medium Term Financial Plan 2023/24 to 2025/26</b>                                 |   | Resources        | Marc Jones<br>Director of Function – Resources / Section 151 Officer<br><br>Cllr Robin Williams           |   | The Executive<br><br>27 September 2022                  |                                       |
| 10                  | <b>Market Stability Report (Social Care)</b>   |   | Social Services  | Fôn Roberts<br>Director of Social Services<br><br>Cllr Gary Pritchard<br>Cllr Alun Roberts                | Partnership and Regeneration Scrutiny Committee<br><br>19 September 2022              | The Executive<br><br>27 September 2022                  | Full Council<br><br>29 September 2022 |
| 11                  | <b>Social Services Improvement Programme Progress Report</b>                         |   | Social Services  | Fôn Roberts<br>Director of Social Services<br><br>Cllr Gary Pritchard<br>Cllr Alun Roberts                | Social Services Development Panel / Corporate Scrutiny Cttee<br><br>19 September 2022 | The Executive<br><br>27 September 2022                  |                                       |
| <b>October 2022</b> |  |   |                  |   |   |   |                                       |
| 12                  | <b>The Executive's Forward Work Programme (S)</b><br><br>Approval of monthly update. | The approval of the full Executive is sought to strengthen forward planning and accountability. | Council Business | Rhys H Hughes<br>Deputy Chief Executive (and Interim Head of Democratic Services)<br><br>Cllr Llinos Medi |   | The Executive<br><br>25 October 2022                    |                                       |

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## The Executive's Forward Work Programme

Period: July 2022 – February 2023

Updated 14 June 2022

| Subject & *category and what decision is sought | Decision by which Portfolio Holder or, if a collective decision, why                                | Lead Service   | Responsible Officer/ Lead Member & contact for representation | Pre-decision / Scrutiny (if applicable)   | Date to Executive or, if delegated, date of publication                    | Date to Full Council (if applicable)  |                                     |
|---|---|--|---|---|--|---------------------------------------|-------------------------------------|
| 13  | <b>Annual Performance Report 2021/22</b>  | Forms part of the Council's Policy Framework – a collective decision is required to make a recommendation to the full Council. | Corporate Transformation                                      | Carys Edwards<br>Head of Profession – HR and Transformation<br><br>Cllr Robin Williams                    | Corporate Scrutiny Committee<br><br>19 October 2022                        | The Executive<br><br>25 October 2022  | Full Council<br><br>27 October 2022 |
| 14  | <b>Council Plan 2022-2027</b>   | Forms part of the Council's Policy Framework – a collective decision is required to make a recommendation to the full Council. | Corporate Transformation                                      | Carys Edwards<br>Head of Profession – HR and Transformation<br><br>Cllr Robin Williams                    | Corporate Scrutiny Committee<br><br>19 September 2022<br>(To be confirmed) | The Executive<br><br>25 October 2022  | Full Council<br><br>27 October 2022 |
| <b>November 2022</b>                            |   |  |   |   |  |                                       |                                     |
| 15  | <b>The Executive's Forward Work Programme (S)</b><br><br>Approval of monthly update.                | The approval of the full Executive is sought to strengthen forward planning and accountability.                                | Council Business  | Rhys H Hughes<br>Deputy Chief Executive (and Interim Head of Democratic Services)<br><br>Cllr Llinos Medi |  | The Executive<br><br>29 November 2022 |                                     |
| 16  | <b>Corporate Scorecard – Quarter 2, 2022/23 (S)</b><br><br>Quarterly performance monitoring report. | This is a matter for the full Executive as it provides assurance of current performance across the Council.                    | Corporate Transformation                                      | Carys Edwards<br>Head of Profession – HR and Transformation<br><br>Cllr Robin Williams                    | Corporate Scrutiny Committee<br><br>22 November 2022                       | The Executive<br><br>29 November 2022 |                                     |

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## The Executive's Forward Work Programme

Period: July 2022 – February 2023

Updated 14 June 2022

| Subject & *category and what decision is sought  | Decision by which Portfolio Holder or, if a collective decision, why   | Lead Service | Responsible Officer/ Lead Member & contact for representation                                   | Pre-decision / Scrutiny (if applicable)       | Date to Executive or, if delegated, date of publication | Date to Full Council (if applicable) |
|--|--|--------------|---|---|---|--------------------------------------|
| 17<br><b>Revenue Budget Monitoring Report – Quarter 2, 2022/23 (S)</b><br><br>Quarterly financial monitoring report.                 | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources    | Marc Jones<br>Director of Function – Resources / Section 151 Officer<br><br>Cllr Robin Williams | Finance Scrutiny Panel<br><br>26 October 2022 | The Executive<br><br>29 November 2022                   |                                      |
| 18<br><b>Capital Budget Monitoring Report – Quarter 2, 2022/23 (S)</b><br><br>Quarterly financial monitoring report.                 | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources    | Marc Jones<br>Director of Function – Resources / Section 151 Officer<br><br>Cllr Robin Williams | Finance Scrutiny Panel<br><br>26 October 2022 | The Executive<br><br>29 November 2022                   |                                      |
| 19<br><b>Housing Revenue Account Budget Monitoring Report – Quarter 2, 2022/23 (S)</b><br><br>Quarterly financial monitoring report. | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources    | Marc Jones<br>Director of Function – Resources / Section 151 Officer<br><br>Cllr Robin Williams | Finance Scrutiny Panel                        | The Executive<br><br>29 November 2022                   |                                      |
| 20<br><b>Council Tax Base 2023/24</b><br><br>To determine the tax base for 2023/24.  |  | Resources    | Marc Jones<br>Director of Function – Resources / Section 151 Officer<br><br>Cllr Robin Williams |   | The Executive<br><br>29 November 2022                   |                                      |

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## The Executive's Forward Work Programme

Period: July 2022 – February 2023

Updated 14 June 2022

| Subject & *category and what decision is sought | Decision by which Portfolio Holder or, if a collective decision, why   | Lead Service     | Responsible Officer/ Lead Member & contact for representation  | Pre-decision / Scrutiny (if applicable) | Date to Executive or, if delegated, date of publication | Date to Full Council (if applicable) |
|---|--|------------------|--|---|---|--------------------------------------|
| <b>December 2022</b>                            |  |                  |  |   |   |                                      |
| 21  | <b>The Executive's Forward Work Programme (S)</b><br><br>Approval of monthly update.                           | Council Business | Rhys H Hughes<br>Deputy Chief Executive<br>(and Interim Head of Democratic Services)<br><br>Cllr Llinos Medi |   | The Executive<br><br>13 December 2022                   |                                      |
| <b>January 2023</b>                             |  |                  |  |   |   |                                      |
| 22  | <b>The Executive's Forward Work Programme (S)</b><br><br>Approval of monthly update.                           | Council Business | Rhys H Hughes<br>Deputy Chief Executive<br>(and Interim Head of Democratic Services)<br><br>Cllr Llinos Medi |   | The Executive<br><br>24 January 2023                    |                                      |
| <b>February 2023</b>                            |  |                  |  |   |   |                                      |
| 23  | <b>The Executive's Forward Work Programme (S)</b><br><br>Approval of monthly update.                           | Council Business | Rhys H Hughes<br>Deputy Chief Executive<br>(and Interim Head of Democratic Services)<br><br>Cllr Llinos Medi |   | The Executive<br><br>14 February 2023                   |                                      |
| 24  | <b>Revenue Budget Monitoring Report – Quarter 3, 2022/23 (S)</b><br><br>Quarterly financial monitoring report. | Resources        | Marc Jones<br>Director of Function – Resources / Section 151 Officer<br><br>Cllr Robin Williams              | Finance Scrutiny Panel                  | The Executive<br><br>14 February 2023                   |                                      |

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## The Executive's Forward Work Programme

Period: July 2022 – February 2023

Updated 14 June 2022

| Subject & *category and what decision is sought   | Decision by which Portfolio Holder or, if a collective decision, why   | Lead Service | Responsible Officer/ Lead Member & contact for representation  | Pre-decision / Scrutiny (if applicable) | Date to Executive or, if delegated, date of publication | Date to Full Council (if applicable) |
|---|--|--------------|--|---|---|--------------------------------------|
| 25 <b>Capital Budget Monitoring Report – Quarter 3, 2022/23 (S)</b><br><br>Quarterly financial monitoring report.                 | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources    | Marc Jones<br>Director of Function – Resources / Section 151 Officer<br><br>Cllr Robin Williams                        | Finance Scrutiny Panel                  | The Executive<br><br>14 February 2023                   |                                      |
| 26 <b>Housing Revenue Account Budget Monitoring Report – Quarter 3, 2022/23 (S)</b><br><br>Quarterly financial monitoring report. | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources    | Marc Jones<br>Director of Function – Resources / Section 151 Officer<br><br>Cllr Robin Williams                        | Finance Scrutiny Panel                  | The Executive<br><br>14 February 2023                   |                                      |
| 27 <b>Anglesey Further Education Trust Annual Report and Accounts 2021/22</b>   |  | Resources    | Marc Jones<br>Director of Function – Resources / Section 151 Officer<br><br>Cllr Robin Williams<br>Cllr Ieuan Williams |   | The Executive<br><br>14 February 2023                   |                                      |
| 28 <b>HRA Housing Rents and Housing Service Charges 2023/24</b>   |  | Housing      | Ned Michael<br>Head of Housing Services<br><br>Cllr Alun Mummery   | Finance Scrutiny Panel                  | The Executive<br><br>14 February 2023                   |                                      |

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| <b>Isle of Anglesey County Council</b> |  |
|--|--|
| Report to:                             | EXECUTIVE COMMITTEE  |
| Date:                                  | 28 <sup>th</sup> JUNE 2022   |
| Subject:                               | SCORECARD MONITORING REPORT - QUARTER 4 (2021/22)                              |
| Portfolio Holder(s):                   | COUNCILLOR ROBIN WILLIAMS  |
| Head of Service / Director:            | CARYS EDWARDS  |
| Report Author:                         | GETHIN MORGAN  |
| Tel:                                   | 01248 752111   |
| E-mail:                                | <a href="mailto:GethinMorgan@anglesey.gov.uk">GethinMorgan@anglesey.gov.uk</a> |
| Local Members:                         | n/a  |

**A –Recommendation/s and reason/s**

1.1 This is the fourth and final scorecard report of 2021/22 and the first of the current administration.

1.2 It portrays the position of the Council against its operational objectives as outlined and agreed earlier in the year.

1.3 The Committee is requested to scrutinise the scorecard and note the areas which the Strategic Leadership Team are managing to secure improvements into the future.

These can be summarised as follows –

1.3.1 Underperformance is recognised and managed with mitigation measures completed to aide improvement into 2022/23.

1.4 The Committee is asked to accept the mitigation measures outlined above.

**B – What other options did you consider and why did you reject them and/or opt for this option?**

n/a

**C – Why is this a decision for the Executive?**

This matter is delegated to the Executive

**Ch – Is this decision consistent with policy approved by the full Council?**

Yes

**D – Is this decision within the budget approved by the Council?**

Yes

| Dd – Assessing the potential impact (if relevant): |   |   |
|--|---|---|
| 1  | How does this decision impact on our long term needs as an Island?  | <p>The Corporate Scorecard Report gives a snapshot of the KPI performance against the Council Plan's 3 objectives at the end of each quarter.</p> <p>All 3 objectives, below, consider the long term needs of the Island</p> <ol style="list-style-type: none"> <li>1. Ensure that the people of Anglesey can thrive and realise their long term potential</li> <li>2. Support vulnerable adults and families to keep them safe, healthy and as independent as possible</li> <li>3. Work in partnership with our communities to ensure that they can cope effectively with change and developments whilst protecting our natural environment</li> </ol> <p>The measurement of the KPIs against each objective demonstrates how decisions are making an impact on our current performance.</p> |
| 2  | Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority? If so, how?                           | Performance of some KPIs could potentially have an impact on future costs however mitigation measures proposed looks to alleviate these pressures.  |
| 3  | Have we been working collaboratively with other organisations to come to this decision? If so, please advise whom.                        | Elements of the work monitored within the Scorecard is undertaken in a collaborative manner with other organisations such as Betsi Cadwaladr University Health Board, Welsh Government, Keep Wales Tidy, Careers Wales, Sports Wales, GWE, amongst others.  |
| 4  | Have Anglesey citizens played a part in drafting this way forward, including those directly affected by the decision? Please explain how. | N/A   |
| 5  | Note any potential impact that this decision would have on the groups protected under the Equality Act 2010.                              | N/A   |

| Dd – Assessing the potential impact (if relevant): |  |     |
|--|--|-----|
| 6  | If this is a strategic decision, note any potential impact that the decision would have on those experiencing socio-economic disadvantage.   | N/A |
| 7  | Note any potential impact that this decision would have on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language. | N/A |

| E – Who did you consult? |  | What did they say?  |
|--------------------------|--|---|
| 1                        | Chief Executive / Senior Leadership Team (SLT) (mandatory) | This was considered by the SLT and their comments are reflected in the report                           |
| 2                        | Finance / Section 151 (mandatory)                          | Comments reflected in the report  |
| 3                        | Legal / Monitoring Officer (mandatory)                     | Comments reflected in the report  |
| 4                        | Human Resources (HR)                                       | Comments reflected in the report  |
| 5                        | Property   |   |
| 6                        | Information Communication Technology (ICT)                 |   |
| 7                        | Procurement  |   |
| 8                        | Scrutiny   | Was considered by Corporate Scrutiny on the 20/6. The Committee Chairman will feedback in this meeting. |
| 9                        | Local Members  |   |

| F - Appendices:                  |
|----------------------------------|
| Appendix A - Scorecard Quarter 4 |

| Ff - Background papers (please contact the author of the Report for any further information):   |
|---|
| <ul style="list-style-type: none"> <li>• 2021/22 Scorecard Monitoring Report - Quarter 3 (as presented to, and accepted by, the Executive Committee in March 2022).</li> <li>• Transitional Plan 2022-23</li> <li>• Council Plan 2017-2022</li> </ul> |

## SCORECARD MONITORING REPORT – QUARTER 4 (2021/22)

### 1. INTRODUCTION

- 1.1 The Council Plan for 2017 to 2022 identifies the local needs and wellbeing priorities and sets out the Council's aims for the period in conjunction with the Annual Delivery Document 2020-22 and more recently the Transitional Plan.
- 1.2 This quarterly scorecard monitoring report is used to summarise Key Performance Indicators (KPIs), a combination of local and nationally set indicators, in delivering the Council's day to day activities. The report also identifies any mitigating actions identified by the Strategic Leadership Team (SLT) to drive and secure improvements.
- 1.3 The scorecard (appendix 1) portrays the end of year position and will (together with this report) be considered further by the Corporate Scrutiny Committee and the Executive during June 2022.

### 2. CONTEXT

- 2.1 The performance monitoring of KPIs continue to be aligned to the Councils' three wellbeing strategic objectives:
  - Objective 1 - Ensure that the people of Anglesey can thrive and realise their long-term potential
  - Objective 2 - Support vulnerable adults and families to keep them safe, healthy and as independent as possible
  - Objective 3 - Work in partnership with our communities to ensure that they can cope effectively with change and developments whilst protecting our natural environment
- 2.2 It has not been possible to publish quarterly information for all KPIs on the Scorecard due to the nature of data collection methods which has been impacted by the coronavirus pandemic. When this has been the case, a note has been published to indicate how often the KPI is monitored and when the data has been or will be available for collection, e.g. (annual) (Q4), (termly) (Q4).
- 2.3 The publication of the Public Accountability Measures (PAM) national indicators was restarted during 2021/22 having been postponed during the start of the pandemic. The PAM results were not available at the start of the year to help with the target setting process.
- 2.4 Targets for the year have been informed by the previous year's performance and the effects of the Covid-19 pandemic.

### 3. CORPORATE HEALTH PERFORMANCE

- 3.1 It is encouraging to note that the majority (92%) of the indicators monitored within this section performed well against targets (Green or Yellow RAG). Some of the highlights are noted below.
- 3.2 At the end of year the Council is GREEN against its staff absence management target with 8.73 days lost to absence per FTE in the year against a target of 8.75 days lost to absence per FTE. There was a marked improvement against targets during Q4.
- 3.3 The indicators monitored within the Customer Service section did not highlight any cause for concern, performing well against targets on the whole. The exception is indicator 04b – the total % of written responses to complaints within 15 days (Social Services) with a performance of 66% against a target of 80%. The complicated nature of these complaints frequently require multi agency input and achieving the alignment of information within 15 days is a regular challenge. It is reassuring that 39 of the 41 complaints received were discussed with the complainant within 5 working days, and 7 of the 13 late written responses were agreed with the complainant in advance of being identified late as noted in the complaint protocol.
- 3.4 Work has continued to improve customer satisfaction.
- 3.5 The financial management section currently forecasts an under-spend of £4.688m for the year ending 31 March 2022.
- 3.6 The financial year 2021/22 has been a different year and has seen the Council receive a significant amount of additional funding from the Welsh Government to deal with the pandemic and recovery. This additional funding is the main reason why the Council's accounts show a significant underspend at the end of the financial year. This is not unique to Anglesey and the majority of the other Welsh Councils are finding themselves in a similar position.
- 3.7 The final outturn position has allowed the Council to increase the Council's general balances and earmarked reserves after allowing for the use of £3.5m of general balances on a number projects. The level of general balances will still exceed the minimum recommended level and places the Council in a strong financial position.
- 3.8 The current increases in pay and prices is creating a great deal of uncertainty over the Council's costs in 2022/23 and the level of budget required in 2023/24. The higher than normal level of balances and earmarked reserves will allow the Council to mitigate those financial risks in 2022/23 and the following years.
- 3.9 The under-spend on the Capital Programme for 2021/22 is £33.457m. £11.242m of this underspend is due to slippage and will carry-forward into the

2022/23 Capital Programme. The funding for this slippage will also slip into 2022/23. The revised capital budget for 2022/23 will be £47.203m as a result.

- 3.10 The revenue and capital accounts are considered by the Finance Scrutiny Panel where any underspends are scrutinised thoroughly before a progress report is presented to the Corporate Scrutiny Committee on a quarterly basis.
- 3.11 Further information on financial management can be seen in the 'Revenue Budget Monitoring Report for Q4' and the 'Capital Budget Monitoring for Q4' reports which will be discussed in The Executive meeting on the 28<sup>th</sup> June.
- 3.12 The overall results once again demonstrate that there is reasonable assurance that the Council's day to day activities are delivering against expectations in managing its people, its finances and serving its customers. It is also encouraging to note that the Authority's staff at a time of challenge is delivering against their expectation to an appropriate standard.

#### 4. PERFORMANCE MANAGEMENT

- 4.1 At the end of the year it is encouraging to note that a high majority (91%) of the specific performance indicators in this section are performing above target or within 5% tolerance of their targets. This is an improvement on the performance seen at the end of 2020/21.
- 4.2 We do note however that three indicators are underperforming against their targets and are highlighted as being Red or Amber in the Scorecard.
- 4.3 The indicators monitored in Q4 against our **Wellbeing Objective 1** where we are working to ensure that the people of Anglesey can thrive and realise their long-term potential, all performed well and are above target and Green or Yellow for the year.
- 4.4 Some examples of the good performance seen during the year include:
  - 4.4.1 Indicator 10 - Percentage of NERS clients whose health had improved on completion of the exercise programme – which has a performance of 84% against a target of 80%. This is very positive as the scheme was suspended last year due to the pandemic and this is the first time that clients have completed the programme since the restart.
  - 4.4.2 Indicator 11 – Number of empty properties brought back into use – where 91 properties have been brought back into use against a target of 50. Once again the use of the Council Tax Premium has proved fruitful here and it's positive that there are 91 less empty properties within our communities.
- 4.5 The attendance data at primary and secondary schools (indicators 1 and 2) has not been collected in the usual manner this year due to the Covid pandemic. Welsh Government have however been collecting average attendance figures throughout the year as a way of measuring absenteeism. From the figures obtained by the Welsh Government, we can say that on average 86.5% of pupils (from both Primary and Secondary schools) were in



school during the last week of the winter term (April 4<sup>th</sup> - 8<sup>th</sup>). This is slightly above the Welsh average. Further information can be found on the [Welsh Government website](#).

- 4.6 We also note that no information was available for the following indicators –
- Indicator 4 - The percentage of pupils assessed in Welsh at the end of the Foundation Phase – as no assessments were being completed during 2020/21 because of the coronavirus pandemic;
  - Indicator 6 – The percentage of Quality Indicators (with targets) achieved by the library service – due to the assessment being adapted for the year to ensure services reported on what was delivered rather than assessed against targets which were impractical due to the coronavirus pandemic;
  - Indicator 14 – The percentage of tenants satisfied with responsive repairs (annual) – where delays with the installation of software have had a knock on effect with the ability to implement the tenant's satisfaction element of the software during 2021/22.
- 4.7 Performance against the indicators for **Wellbeing Objective 2** where we are supporting vulnerable adults and families to keep them safe, healthy and as independent as possible demonstrate good performance once again. Three indicators (20%) are Yellow whilst 11 indicators (73%) are Green against their targets for the year.
- 4.8 Some examples of the good performance seen during the year include:
- 4.8.1 The Adult Services indicators (Indicators 16 to 19) are all Green against targets and have all improved bar one against their performance in 2020/21. In a time where the Service have been under pressure because of the pandemic this is encouraging and bodes well for 2022/23.
- 4.8.2 The Homelessness indicators (Indicators 26 + 27) for the Housing Service have also demonstrated good performance with both Green against targets for the year. The use of Welsh Government funding has been essential in allowing this to happen as well as the commitment of staff to ensure that our people are prevented from becoming homeless.
- 4.9 We do however note that one indicator has underperformed against target for the year.
- 4.9.1 Indicator 23 - The average length of time for all children who were on the CPR during the year, and who were de-registered during the year – is AMBER with a performance of 318 days against a target of 270 days. The performance is a slight improvement against the 321 days seen at the end of Q3, however is a decline on the 258 days reported at the end of 2020/21.

There are 14 children (out of 48 on the register) who have been on the register longer than 7 months. These cases are complex by their nature and many of these children are subject to the Public Law Outline whilst the remaining are discussed regularly in Legal Gateway Meetings. All

cases that meet the strict criteria for removal from the register have and will be de-registered when it is appropriate to do so.

4.10 Performance against the indicators for **Wellbeing Objective 3**, where we are working in partnership with our communities to ensure that they can cope effectively with change and developments whilst protecting our natural environment, also demonstrated good performance for the year. Only two indicators (20%) of the 10 indicators with targets underperformed against their annual targets.

4.11 The indicators that have performed well in the year include:

4.11.1 Three waste management indicators (Indicator 31, 33 and 34) have performed well against targets during the year. 95.5% of our streets surveyed in the year were clean of any waste and it's encouraging to note that fly tipping incidents are cleared within 0.25 days. Residents generated less residual waste than the set target for the year. However they did generate slightly more waste, 223kg per person, compared to 214kg per person in 2020/21. The assistance of residents to generate less residual waste and recycle more is essential in the Island reaching a recycling target of 70% by 2025.

4.11.2 The three highways indicators related to the Islands' A, B and C road condition surveys (indicators 38 – 40) are Green against targets and have improved compared to 2020/21. The largest improvement can be seen in the condition of our A roads where only 3% were of a poor condition in 2021/22 compared to 4.6% in 2020/21.

4.12 We note that two indicators underperformed against their targets for the year and are highlighted as being Red or Amber in the Scorecard.

4.12.1 Indicator 32 – Percentage of waste reused, recycled or composted – is RED with a performance of 62.39% against a local target of 70% and a national statutory target of 64% for the year. This performance is slightly down on the 62.96% seen at the end of 2020/21.

At the time of writing, it is noted that the KPI result is awaiting to be officially verified by Keep Wales Tidy and the performance may change slightly to reflect the verification once complete.

This performance is an improvement on the 61.2% reported at the end of Q3 report. It is however, noted that this performance is near identical to the performance seen in 2020/21 (62.96%) and a further decline compared to previous years' performance (67.26% in 2019/20, 69.86% in 2018/19 and 72.2% in 2017/18).

Officers anticipated concerns around meeting interim and longer-term (70% by 2024/25) targets over 12 months ago. For this reason, WRAP Cymru were invited to assist the Council with analysing operational performance and making recommendations to help meet required targets. WRAP Cymru are visiting the Island to undertake practical assessments during Q1 and Q2 of 2022/23. The results of the analysis are expected to be available during Q3 of 2022/23.

Meeting the national statutory target of 70% by 2024/25 will be overseen by a dedicated steering group.

- 4.12.2 Indicator 36 – Percentage of planning appeals dismissed – is RED with a performance of 50% against a target of 65%.

There were three new decisions on appeals received during the final quarter of the year, where two of the three appeals were dismissed. This increased the overall percentage from 42% to 50% for the year.

This indicator deals with very small numbers and the underperformance is the result of 5 of 10 planning appeals being upheld. It should be noted that appeal decisions are not taken by the local planning authority.

We continue to monitor appeal decisions on similar types of applications to identify any patterns that are developing that would require a different interpretation of our local planning policies.

- 4.13 Our year on year performance for all comparable indicators (30 in total) demonstrates that 18 (60%) have improved during the year, 10 (33%) have declined and 2 (7%) have maintained on their performance levels.
- 4.14 Overall in another difficult year, it is encouraging to report that 75% of the indicators that are used to monitor the Wellbeing Objectives were Green against target for the year.

## **5. RECOMMENDATIONS**

- 5.1 The Committee is requested to scrutinise the scorecard and note the areas which the Strategic Leadership Team are managing to secure improvements into the future.
- 5.2 These can be summarised as follows –
- 5.2.1 Underperformance is recognised and managed with mitigation measures completed to aide improvement into 2022/23.
- 5.3 The committee is asked to accept the mitigation measures outlined above.

Appendix A - Cerdyn Sgorio Corfforaethol - Corporate Scorecard Ch-Q4 2021/22

| Rheoli Perfformiad / Performance Management   | CAG / RAG      | Tuedd / Trend | Canlyniad / Actual | Targed / Target | ar FI / Yr on Yr Trend | Canlyniad 20/21 Result | Canlyniad 19/20 Result |
|---|----------------|---------------|--------------------|-----------------|------------------------|------------------------|------------------------|
| <b>Objective 1 - Ensure that the people of Anglesey can thrive and realise their long-term potential</b>  |                |               |                    |                 |                        |                        |                        |
| 1) Percentage of pupil attendance in primary schools (tymhorol)   | -              | -             | N/A                | 94.60%          | -                      | -                      | 94.90%                 |
| 2) Percentage of pupil attendance in secondary schools (termly)   | -              | -             | N/A                | 94.40%          | -                      | -                      | 93.90%                 |
| 3) Percentage of Year 11 leavers not in Education, Training or Employment [NEET] (annual) (Q4)  | Gwyrdd / Green | ↑             | 2.60%              | 3%              | ↑                      | 4.2%                   | 2%                     |
| 4) Percentage of pupils assessed in Welsh at the end of the Foundation Phase (annual)   | -              | -             | N/A                | -               | -                      | -                      | 87.50%                 |
| 5) Percentage of year 11 pupils studying Welsh [first language] (annual) (Ch4)  | Gwyrdd / Green | -             | 68%                | 65%             | ↑                      | -                      | 65.01%                 |
| 6) Percentage of Quality Indicators (with targets) achieved by the library service (annual)   | -              | -             | N/A                | 75%             | -                      | -                      | 75%                    |
| 7) Percentage of food establishments that meet food hygiene standards   | Gwyrdd / Green | ⇒             | 98%                | 95%             | ⇒                      | 98%                    | 98%                    |
| 9) Percentage of NERS clients who completed the exercise programme (Ch3)  | Melyn / Yellow | ↑             | 47.5%              | 50%             | -                      | -                      | 75%                    |
| 10) Percentage of NERS clients whose health had improved on completion of the exercise programme (Ch3)  | Gwyrdd / Green | ↓             | 84%                | 80%             | -                      | -                      | 84%                    |
| 11) Number of empty private properties brought back into use  | Gwyrdd / Green | ↑             | 91                 | 50              | ↓                      | 94                     | 104                    |
| 12) Number of new homes created as a result of bringing empty properties back into use  | -              | ⇒             | 1                  | 3               | -                      | 9                      | 7                      |
| 13) Landlord Services: Average number of days to complete repairs   | Gwyrdd / Green | ↓             | 13.89              | 18              | ↓                      | 8.1                    | 16.44                  |
| 14) Percentage of tenants satisfied with responsive repairs (annual) (Q4) [Local Indicator]   | -              | -             | N/A                | -               | -                      | -                      | -                      |
| <b>Objective 2 - Support vulnerable adults and families to keep them safe, healthy and as independent as possible</b>   |                |               |                    |                 |                        |                        |                        |
| 15) Rate of people kept in hospital while waiting for social care per 1,000 population aged 75+   | -              | -             | N/A                | 3               | -                      | -                      | 6.88                   |
| 16) The percentage of adult protection enquiries completed within statutory timescales  | Gwyrdd / Green | ↓             | 94.78%             | 90%             | ↑                      | 92.31%                 | 91.30%                 |
| 17) The percentage of adults who completed a period of reablement and have no package of care and support 6 months later  | Gwyrdd / Green | ↓             | 64.85%             | 62%             | ↑                      | 60.36%                 | 63.08%                 |
| 18) The rate of older people (aged 65 or over) whom the authority supports in care homes per 1,000 population aged 65 or over at 31 March [Local Indicator]                   | Gwyrdd / Green | ↑             | 14.33              | 19              | ↑                      | 15.36                  | 17.57                  |
| 19) The percentage of carers of adults who requested an assessment or review that had an assessment or review in their own right during the year                              | Gwyrdd / Green | ↑             | 96.10%             | 93%             | ↓                      | 98.20%                 | 98.00%                 |
| 20) Percentage of child assessments completed in time   | Melyn / Yellow | ↓             | 87.15%             | 90%             | ↑                      | 86.87%                 | 89.62%                 |
| 21) Percentage of children in care who had to move 3 or more times  | Gwyrdd / Green | ↓             | 9.79%              | 10%             | ↑                      | 12.34%                 | 8.39%                  |
| 22) The percentage of referrals of children that are re-referrals within 12 months [Local Indicator]  | Gwyrdd / Green | ↑             | 5.74%              | 15%             | ↑                      | 32.00%                 | 12.75%                 |
| 23) The average length of time for all children who were on the CPR during the year, and who were de-registered during the year (days)  | Ambr / Amber   | ↑             | 318                | 270             | ↓                      | 258                    | 224                    |
| 24) The percentage of referrals during the year on which a decision was made within 1 working day   | Gwyrdd / Green | ↑             | 99.10%             | 95%             | ↓                      | 99.56%                 | 98.88%                 |
| 25) The percentage of statutory visits to looked after children due in the year that took place in accordance with regulations  | Melyn / Yellow | ↓             | 85.99%             | 90%             | ↓                      | 87.74%                 | 86.30%                 |
| 26) Percentage of households successfully prevented from becoming homeless  | Gwyrdd / Green | ↓             | 80.95%             | 70%             | ↑                      | 74.74%                 | 74.91%                 |
| 27) Percentage of households (with children) successfully prevented from becoming homeless  | Gwyrdd / Green | ↑             | 92.00%             | 70%             | ↑                      | 75.47%                 | 77.70%                 |
| 28) Average number of calendar days taken to deliver a Disabled Facilities Grant  | Melyn / Yellow | ↑             | 172.3              | 170             | ↓                      | 169                    | 159.58                 |
| 29) The average number of calendar days to let lettable units of accommodation (excluding DTLs)   | Gwyrdd / Green | ↓             | 28.7               | 40              | ↑                      | 45.6                   | 21.9                   |
| 30) Landlord Services: Percentage of rent lost due to properties being empty  | Gwyrdd / Green | ⇒             | 1.66%              | 2.00%           | ↑                      | 1.98%                  | 1.42%                  |
| <b>Objective 3 - Work in partnership with our communities to ensure that they can cope effectively with change and developments whilst protecting our natural environment</b> |                |               |                    |                 |                        |                        |                        |
| 31) Percentage of streets that are clean  | Gwyrdd / Green | ↓             | 95.50%             | 95%             | ↑                      | 92.00%                 | 93.79%                 |
| 32) Percentage of waste reused, recycled or composted   | Coch / Red     | ↑             | 62.39%             | 70%             | ↓                      | 62.96%                 | 67.26%                 |
| 33) Average number of working days taken to clear fly-tipping incidents   | Gwyrdd / Green | ↑             | 0.25               | 1               | ↑                      | 0.95                   | 0.96                   |
| 34) Kilograms of residual waste generated per person  | Gwyrdd / Green | ↑             | 223kg              | 240kg           | ↓                      | 214kg                  | 206.17kg               |
| 35) Percentage of all planning applications determined in time  | Melyn / Yellow | ↑             | 79%                | 82%             | ⇒                      | 79%                    | 90%                    |
| 36) Percentage of planning appeals dismissed  | Coch / Red     | ↑             | 50%                | 65%             | ↓                      | 58%                    | 78%                    |
| 37) Percentage of planning enforcement cases investigated within 84 days  | Gwyrdd / Green | ↑             | 84%                | 80%             | ↑                      | 74%                    | 74%                    |
| 38) Percentage of A roads in poor condition (annual) (Q4)   | Gwyrdd / Green | ↑             | 3%                 | 3%              | ↑                      | 4.60%                  | 4%                     |
| 39) Percentage of B roads in poor condition (annual) (Q4)   | Gwyrdd / Green | ↑             | 2.80%              | 4%              | ↑                      | 3.80%                  | 3.80%                  |
| 40) Percentage of C roads in poor condition (annual) (Q4)   | Gwyrdd / Green | ↑             | 8.20%              | 9%              | ↑                      | 8.50%                  | 8.20%                  |
| 41) Council fleet approx. consumption of fossil fuels (tCO2e)   | -              | -             | 486.85             | -               | -                      | 385                    | 527                    |
| 42) The number of miles travelled by the Council fleet (miles)  | -              | -             | 1524961            | -               | -                      | 1,254,419              | 1,969,871              |
| 43) The number of miles travelled by the Council Gray/Employee fleet (miles)  | -              | -             | 786,247            | -               | -                      | -                      | -                      |
| 44) Net change in Greenhouse Gas Emissions (tCO2e) - Council fleet (Annual) (%)   | -              | -             | + 26%              | -               | -                      | -                      | -                      |

Red - more than 10% below target and/or needing significant intervention Amber - between 5% & 10% below target and/or requiring some intervention  
 Yellow - within 5% of target Green - on or above target Trend arrows represent quarter on quarter performance All above indicators are reported Nationally unless stated otherwise

Appendix A - Cerdyn Sgorio Corfforaethol - Corporate Scorecard Ch-Q4 2021/22

| Gofal Cwsmer / Customer Service  | CAG / RAG      | Tuedd / Trend | Canlyniad / Actual | Targed / Target | Canlyniad 20/21 Result | Canlyniad 19/20 Result |
|--|----------------|---------------|--------------------|-----------------|------------------------|------------------------|
| <b>Siarter Gofal Cwsmer / Customer Service Charter</b>                           |                |               |                    |                 |                        |                        |
| 01) No of Complaints received (excluding Social Services)                        | Gwyrdd / Green | ↑             | 55                 | 67              | 43                     | 67                     |
| 02) No of Stage 2 Complaints received for Social Services                        | -              | -             | 9                  | -               | 6                      | -                      |
| 03) Total number of complaints upheld / partially upheld                         | -              | -             | 20                 | -               | 8                      | -                      |
| 04a) Total % of written responses to complaints within 20 days (Corporate)       | Gwyrdd / Green | ↓             | 80%                | 80%             | 88%                    | 94%                    |
| 04b) Total % of written responses to complaints within 15 days (Social Services) | Coch / Red     | ↑             | 66%                | 80%             | 75%                    | -                      |
| 05) Number of Stage 1 Complaints for Social Services                             | -              | -             | 41                 | -               | 24                     | -                      |
| 06) Number of concerns (excluding Social Services)                               | -              | -             | 189                | -               | 104                    | 136                    |
| 07) Number of Compliments  | -              | -             | 658                | -               | 662                    | 618                    |
| 08) % of FOI requests responded to within timescale                              | Melyn / Yellow | ⇒             | 79%                | 80%             | 79.4%                  | 82%                    |
| 09) Customer Satisfaction Telephone Service                                      | -              | -             | -                  | -               | -                      | -                      |
| <b>Newid Cyfrwng Digidol / Digital Service Shift</b>                             |                |               |                    |                 |                        |                        |
| 10) No of Registered Users on AppMôn / Website                                   | -              | ↑             | 51k                | -               | 33.5k                  | 15k                    |
| 11) No of reports received by AppMôn / Website                                   | -              | ↑             | 66k                | -               | 58k                    | 10.8k                  |
| 12) No of web payments   | -              | ↑             | 21k                | -               | 18.5k                  | 13k                    |
| 13) No of telephone payments   | -              | ↑             | 11k                | -               | 7k                     | 6.5k                   |
| 14) No of 'followers' of IOACC Social Media                                      | -              | ⇒             | 92k                | -               | 42k                    | 33k                    |
| 15) No of visitors to the Council Website  | -              | ↓             | 634k               | -               | 1.03M                  | 783k                   |

| Rheoli Pobl / People Management   | CAG / RAG      | Tuedd / Trend | Canlyniad / Actual | Targed / Target | Canlyniad 20/21 Result | Canlyniad 19/20 Result |
|---|----------------|---------------|--------------------|-----------------|------------------------|------------------------|
| 01) Number of staff authority wide, including teachers and school based staff (FTE) | -              | -             | 2202               | -               | 2180                   | 2181                   |
| 02) Sickness absence - average working days/shifts lost                             | Gwyrdd / Green | ↑             | 8.73               | 8.75            | 6.68                   | 9.4                    |
| 03) Short Term sickness - average working days/shifts lost per FTE                  | -              | -             | 3.70               | -               | 1.94                   | 4.2                    |
| 04) Long Term sickness - average working days/shifts lost per FTE                   | -              | -             | 5.03               | -               | 4.74                   | 5.2                    |
| 05) Local Authority employees leaving (%) (Turnover) (Annual) (Q4)                  | -              | -             | 10%                | -               | 6%                     | 9%                     |

| Rheolaeth Ariannol / Financial Management                                 | CAG / RAG      | Tuedd / Trend | Cyllideb / Budget | Canlyniad / Actual | Amrywiad / Variance (%) | Rhagolygon o'r Gwariant / Forecasted Actual | Amrywiad a Ragwelir / Forecasted Variance (%) |
|---|----------------|---------------|-------------------|--------------------|-------------------------|---|---|
| 01) Budget v Actuals (Controllable Budget Lines)                          | Gwyrdd / Green | ↑             | £146,912,000      | £142,126,000       | -3.26%                  | -   | -   |
| 02) End of year outturn (Revenue)   | Gwyrdd / Green | ↑             | £147,120,000      | £143,981,000       | -2.13%                  | -   | -   |
| 03) End of year outturn (Capital)   | -              | ↑             | £40,828,000       | £23,734,000        | -41.87%                 | -   | -   |
| 04) Income v Targets (excluding grants)                                   | Gwyrdd / Green | ↓             | -£13,416,783      | -£14,165,344       | 5.58%                   | -   | -   |
| 05) Amount borrowed   | Gwyrdd / Green | ↑             | £7,188,000        | £825,000           | -88.52%                 | -   | -   |
| 06) Cost of borrowing   | Gwyrdd / Green | ↓             | £4,551,816        | £5,588,252         | 22.77%                  | -   | -   |
| 07) % of Council Tax collected (for last 3 years)                         | Melyn / Yellow | ↑             | -                 | 98.75%             | -                       | -   | -   |
| 08) % of Business Rates collected (for last 3 years)                      | Gwyrdd / Green | ↑             | -                 | 99.41%             | -                       | -   | -   |
| 09) % Housing Rent collected (for the last 3 years)                       | Melyn / Yellow | ⇒             | -                 | 100.6%             | -                       | -   | -   |
| 10) % Housing Rent collected excl benefit payments (for the last 3 years) | -              | ↑             | -                 | 101.1%             | -                       | -   | -   |

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| <b>Isle of Anglesey County Council</b>   |  |
|--|--|
| <b>Report to:</b>  | <b>EXECUTIVE COMMITTEE</b>   |
| <b>Date:</b>   | <b>28 JUNE 2022</b>  |
| <b>Subject:</b>  | <b>REVENUE BUDGET MONITORING, OUTTURN 2021/22</b>                          |
| <b>Portfolio Holder(s):</b>  | <b>COUNCILLOR ROBIN WYN WILLIAMS – PORTFOLIO HOLDER FINANCE</b>            |
| <b>Head of Service / Director:</b>   | <b>MARC JONES – DIRECTOR OF FUNCTION (RESOURCES) / SECTION 151 OFFICER</b> |
| <b>Report Author:</b>  | <b>BETHAN HUGHES OWEN – ACCOUNTANCY SERVICES</b>                           |
| <b>Tel:</b>  | <b>MANAGER</b>   |
| <b>E-mail:</b>   | 01248 752663<br>BethanOwen2@ynysmon.llyw.Cymru                             |
| <b>Local Members:</b>  | <b>n/a</b>   |
| <b>A –Recommendation/s and reason/s</b>  |  |
| <ol style="list-style-type: none"> <li>1. On 9 March 2021, the Council set a net budget for 2021/22 with net service expenditure of £147.420m, to be funded from Council Tax income, NDR and general grants. This includes a total for general and other contingencies amounting to £1.333m. The budget for the Council Tax Premium was reduced by £0.121m to £1.514m. £0.300m was used from general reserves to ensure that a balanced budget was set with the agreed Council Tax rise of 2.75%.</li> <li>2. Unlike previous years, the budget for 2021/22 does not include any requirements on the services to make savings. The increase of 3.4% in funding from Welsh Government was a welcome increase. The settlement for 2022/23 showed a funding increase of 9.2% and provided early indications for the likely funding for financial years 2023/24 and 2024/25.</li> <li>3. This report sets out the financial performance of the Council's services at the end of quarter 4, 31 March 2022. A further report will be presented to the Executive upon completion of the draft Statement of Accounts.</li> <li>4. This financial year, claims have been made in relation to the Covid crisis to the Welsh Government, which totalled £6.135m, with £3.854m having been received. The Welsh Government has stated that no further funding will be released to cover the loss of income going into the new phase of the Covid pandemic.</li> <li>5. The overall financial position for 2021/22, including Corporate Finance and the Council Tax fund, is a projected underspend of £4.798m. This is 3.25% of the Council's net budget for 2021/22.</li> <li>6. It is recommended that:-               <ol style="list-style-type: none"> <li>(i) To note the position set out in Appendices A and B in respect of the Authority's financial performance to date and expected outturn for 2021/22;</li> <li>(ii) To note the summary of Contingency budgets for 2021/22 detailed in Appendix C;</li> <li>(iii) To note the position of the invest to save programmes in Appendix CH;</li> <li>(iv) To note the monitoring of agency and consultancy costs for 2021/22 in Appendices D and DD;</li> <li>(v) To note the schools balances in Appendix E.</li> </ol> </li> </ol> |  |
| <b>B – What other options did you consider and why did you reject them and/or opt for this option?</b>   |  |
| Not applicable   |  |

| <b>C – Why is this a decision for the Executive?</b>                              |  |  |
|---|--|--|
| This matter is delegated to the Executive.  |  |  |
| <b>Ch – Is this decision consistent with policy approved by the full Council?</b> |  |  |
| Yes   |  |  |
| <b>D – Is this decision within the budget approved by the Council?</b>            |  |  |
| Yes   |  |  |
| <b>Dd – Assessing the potential impact (if relevant):</b>                         |  |  |
| 1   | How does this decision impact on our long term needs as an Island?   | The report is for monitoring purposes only and is used along with other reports to set the medium term financial strategy and annual budget. In setting the annual budget, the impact on the long term needs of the Island will be assessed. |
| 2   | Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority? If so, how?  | Not applicable   |
| 3   | Have we been working collaboratively with other organisations to come to this decision? If so, please advise whom.   | Not applicable   |
| 4   | Have Anglesey citizens played a part in drafting this way forward, including those directly affected by the decision? Please explain how.  | The citizens of Anglesey were consulted as part of the 2021/22 budget setting process and will be consulted on future budgets.   |
| 5   | Note any potential impact that this decision would have on the groups protected under the Equality Act 2010.   | Not applicable   |
| 6   | If this is a strategic decision, note any potential impact that the decision would have on those experiencing socio-economic disadvantage.   | Not applicable   |
| 7   | Note any potential impact that this decision would have on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language. | Not applicable   |
| <b>E – Who did you consult?</b>   |  | <b>What did they say?</b>  |
| 1   | Chief Executive / Senior Leadership Team (SLT) (mandatory)   | SLT have been provided with a copy of Appendix B to this report.   |
| 2   | Finance / Section 151 (mandatory)  | n/a – this is the Section 151 Officer's report.  |
| 3   | Legal / Monitoring Officer (mandatory)   | The Monitoring Officer is a member of the SLT.   |
| 4   | Human Resources (HR)   | N/A  |
| 5   | Property   | N/A  |
| 6   | Information Communication Technology (ICT)   | N/A  |
| 7   | Procurement  | N/A  |
| 8   | Scrutiny   | The financial position at the end of quarter 3 was reviewed by the Finance Scrutiny Panel at its meeting on 14 February 2022.  |
| 9   | Local Members  | N/A  |



**F - Appendices:**

- Appendix A – Provisional Revenue Outturn Report for 2021/22
- Appendix B - Table of Provisional Outturn 2021/22
- Appendix C - Summary of Contingency Budgets position for 2021/22
- Appendix CH - Review of the Invest-to-Save projects 2021/22
- Appendix D - Information regarding monitoring of Agency Staff 2021/22
- Appendix DD - Information regarding monitoring of Consultants 2021/22
- Appendix E – Schools Balances

**Ff - Background papers (please contact the author of the Report for any further information):**

2021/22 Revenue Budget (as recommended by this Committee on 2 March 2021 and adopted by the County Council on 9 March 2021).

## REVENUE BUDGET MONITORING – OUTTURN

## 1. General Balance

The Council Fund held £14.079m of earmarked reserves and school reserves amounting to £3.974m at the start of the financial year. The audited outturn for 2020/21 resulted in a general balance at the start of the current financial year of £11.437m.

The position of General balances at outturn is as follows:-

| Executive Meeting   | Amount<br>£m   | Purpose  |
|---|----------------|--|
| Draft opening balance   | (11.437)       | Audited general reserve at 31 March 2021   |
| Surfacing Play Areas  | 0.300          | Approved by full Council as part of setting the Capital Programme 2021/22, 9 March 2021  |
| Amlwch Harbour Repairs  | 0.050          | Delegated decision taken by the Section 151 Officer in consultation with the Portfolio Holder – Finance  |
| Transfers In from Unrequired Earmarked Reserves   | (0.719)        | The Executive will receive a report on this in July 2022 where further details will be provided along with a request for Executive to approve these returned earmarked reserves which are no longer needed for their original purpose. |
| Service Reserves  | 1.376          | To Create Service Reserves agreed by Executive 12 July 2021  |
| Roof Repairs Canolfan Addysg y Bont   | 1.500          | Roof Repairs agreed by Executive 29 July 2021  |
| Establishing a New Port Health Authority  | 0.100          | Establish a New Port Health Authority – Set up costs   |
| Roof Repairs Canolfan Addysg y Bont   | 1.500          | Roof Repairs agreed by full Council 11 February 2022   |
| Flood scheme match for grant funding  | 0.070          | Approved by full Council as part of setting the Capital Programme 2021/22, 9 March 2021  |
| Protective screens for Pupils relocated from Canolfan Addysg y Bont due to roofing problems | 0.008          | Delegated decision by Deputy Section 151 Officer   |
| <b>Revised Council Fund<br/>General Balance</b>   | <b>(7.252)</b> |  |

At outturn, there is an underspend of £4.798m on controllable and non – controllable budgets which has increased the Council's General Reserve to £12.050m. From this, a decision has already been made to fund £0.5m for highway refurbishment (Executive 2 March 2022) and £0.248m will be transferred to the individual service specific reserves (as per the agreed policy which allows each service to hold up to 2.5% of their net revenue budget or £75k, whichever is the higher, as a service specific reserve). This will leave the general reserves balance at £11.302m. This figure is unaudited and may change through post audit adjustments. The net revenue budget for 2021/22 was set at £147.420m, and this level of general balance equates to 7.7% of the 2021/22 net revenue budget. The target figure is 5% (£7.1m) and this figure is above the target figure.

## 2. Financial Performance by Service

2.1 The details of the financial performance by service is set out in Appendix B. An underspend of £2.671m on services is the unaudited position as at 31 March 2022. An underspend of £0.578m is estimated on Corporate Finance. In addition, an over achievement on income of £0.160m is predicted on the collection of the standard Council Tax and Council Tax Premium. In addition additional Revenue Support Grant was received in March 2022 £1.389m. The current total revenue forecast for 2021/22 is an underspend of £4.798m, which equates to 3.25% of the Council's total net revenue budget.

2.2 Table 1 below summarises the significant variances (circa £100k or higher):-

**Table 1**

|   | <b>(Under)/Overspend<br/>£'000</b> |
|---|------------------------------------|
| Learning  | (255)                              |
| Adults  | (283)                              |
| Children's Service  | (370)                              |
| Housing   | (127)                              |
| Waste   | (1,206)                            |
| Economic Development  | (157)                              |
| Planning and Public Protection  | (545)                              |
| Transformation  | (388)                              |
| Resources   | (252)                              |
| Corporate and Democratic Costs  | (327)                              |
| Corporate Finance   | (840)                              |
| Unbudgeted uncontrollable costs - insurance, capital pension costs and bad debt | 487                                |
| Funding   | (389)                              |
| Other (total of variances less than £100k)                                      | (146)                              |
| <b>Total Variance over/(under)spend</b>   | <b>(4,798)</b>                     |

## 3. Explanation of Significant Variances

### 3.1 Lifelong Learning

#### 3.1.1 Delegated Schools Budget

Once the Council sets the budget for schools, responsibility for the budget is delegated to the schools and annual under or overspends are held in individual school reserves. The balances of the schools reserves now stands at £7.827m (Appendix E), compared to £3.974m at 31 March 2021. Grants were received in March 2022 from Welsh Government which allowed the schools to claim for expenditure already incurred during the year. This has, therefore, meant that the school balances have significantly increased compare to that reported in March 2021. The unaudited balance is £7.827m, compared to £3.974m at the end of 2020/21, with no schools currently in deficit.

#### Central Education

3.1.2 This service was underspent by £148k at outturn. Many of these budgets are demand-led.

3.1.3 There are a number of over and underspends across the Service. The most significant of which are listed below:-

- The school meals provision was underspent by £200k (£186k at quarter 3). A new contract was awarded in September 2021, the overall cost of this new contract was less than that of the previous contract. The underspend, however, was partly offset by an increase in the free school meals uptake, resulting in an increased cost. The new school meals contract has allowed the Authority to reduce the price paid by parents for primary school meals from £2.50 to £2.20.

- The underspend on out of county placements was £133k (£545k forecast at the end of quarter 3). This is a demand led budget and the budget evolves and changes depending on the needs of the pupils. The overall underspend of the section was much higher. Following the decision at budget setting 2022/23 to realign the budget to current costs, a significant amount of the underspend has been transferred to a reserve, so that if in the future there is a sudden increase in demand, there is funding available to cover the cost.
- Clwb Gofal Plant was overspent by £54k (£58k as at quarter 3). This budget is, again, demand led and, with the increase in the number of parents working from home and some Covid restrictions still being in place, the demand for this provision has decreased.
- School Transport was overspent by £370k at the end of the year. The demand for this service has increased and, whilst additional budget has been allocated, the forecast is still showing a substantial overspend. A new bus route has been added to the service, some contracts have had to be retendered, with the retendered cost being higher than the original contract. In addition to this, 8 contracts have also been returned to the Authority as not being able to be delivered due to rising costs, which has meant a retendering exercise and an increase in costs for the Authority.

### **3.1.4 Culture**

- 3.1.4.1** This service was £108k (23.25%) underspent at outturn. (£49k (4.06%) at quarter 3). There are vacant posts within the Library Service which give rise to an £117k underspend at year end. The Oriel was overspent by £7k due to unachieved income. The Archives service was overspent by £3k.

## **3.2 Adults Social Care**

- 3.2.1** The underlying position of the Service was an overspend of £1,102k however, due to the receipt of one off grants relating to Covid expenditure and additional grants from Welsh Government to the final position of the service was an underspend of £283k.

- 3.2.2** The elements within the outturn variance are as follows:-

- Services for the Elderly: this division of the Service was underspent by £58k. There were various over and underspends within the Division, however, the largest underspend was within Assessment and Care, which was £205k underspent. This was, in most part, as a result of vacant posts and unspent agency budget. The Homecare Division was overspent by £50k which is due to demand, however without external grant funding the overspend would have been much greater. The Residential Care division of the service was also overspent by £54k. Again, this is a demand led budget and the level of overspend was reduced by the use of external grant funding. The Private Nursing Care for Older People division was also overspent to the sum of £179k, the overspend was reduced due to external grant funding. Other budgets within this area were underspent by £123k due to the allocating £96k of a grant received, to meet the costs of Deprivation of Liberty Safeguards work (DoLS), towards the costs incurred.
- Physical Disabilities (PD): the division was overspent by £200k for the year, which is in line with the position forecast at the end of quarter 3. The key elements within this area is an overspend of £269k in residential care following the addition of new clients. There were staffing vacancies and unspent agency budgets which bring the overall overspend down to £200k. Home Support ended with an overspend of £1k, this division had been allocated Social Care Workforce grant to the sum of £343k.
- Learning Disabilities (LD): was overspent by £640k at year end, which is a decrease of £143k from that forecasted in the previous quarter. This decrease has been the result of additional grant funding received to the amount of £152k.
- Mental Health (MH): was underspent at year end by £14k as was reported in the previous quarter.
- Provider Unit: this area was underspent by £813k, this underspend is partly due to difficulty in recruitment owing to the Covid pandemic, £358k on vacancies. The receipt of a hardship funding £243k and grants have contributed to the overall underspend.

### **3.3 Children's Services**

- 3.3.1** Children's service would have overspent its budget by £511k but again, the receipt of additional grant funding of £881k from Welsh Government to cover Covid costs and to fund recovery work, resulted in an underspend of £370k, which compares to a forecasted underspend of £193k at the end of quarter 3.
- 3.3.2** The Looked After Children's budget was reporting a forecast overspend of £365k at quarter 3. The outturn is an overspend of £151k, this is a difference of £214k from one reporting period to the next. This budget is demand led and the difference is mainly the result of non standard placements coming to an end during the last quarter of the year, £85k, and out of county placements moving from Children's services to Adult Services £139k.
- 3.3.3** The other main variances within the service were an underspend of £255k within Commissioning and Social Work due to staffing costs and being able to fund core staffing positions through the ICF funding. Children Support Services was underspent by £48k due to staffing underspends and transportation. This is also true of the Integrated Family Support and Youth Services budgets, which were underspent by £134k and £77k respectively. However, the Family Support budget was overspent due to increases in secondary school taxi costs.

### **3.4 Housing (Council Fund)**

- 3.4.1** This service was underspent by £128k at outturn, the forecast at quarter 3 was a breakeven position. Homelessness and homeless prevention were the biggest areas of concern throughout the year. Overall, homelessness section was overspent by £23k after claiming £390k from the Welsh Government Hardship Fund. There were compensating under and overspends within the service as a whole, due to staffing variances and the Supporting People budget was underspent by £44k.

### **3.5 Regulation and Economic Development**

#### **3.5.1 Economic and Community (includes Destination and Leisure)**

- 3.5.1.1** The service, overall, was underspent by £157k (18.09%) at outturn, but it was forecasted to be overspent by £4k (7.33%) at year end in quarter 3.
- 3.5.1.2** The Economic Development element of the service was overspent by £18k at year end. The income target for staffing projects such as Wylfa Newydd and National Grid were underachieved by £63k. External funding of these costs has ended and, without these avenues of funding, the budgeted income expectation cannot be met. The senior management restructure resulted in an underspend of £63k, which was compensated with the unachieved income in the centre facilities section. The other pressure points were in graphic design and subscription budgets.
- In March 2022 the department was successful in their bid for grant funding. £1.002m was awarded, from this £106k was used for expenditure already incurred and £896k has been taken to earmarked reserves for expenditure to be incurred in 2022/23.
- 3.5.1.3** Destination was underspent by £117k at year end. The international travel restrictions over the summer season 2021 have resulted in more people taking their holidays in the UK, which has meant that our coastal attractions were busier than ever and Maritime income targets for registrations and launches was achieved by the end of quarter 1.
- 3.5.1.4** The Leisure section was underspent at year end by £58k. There is no longer a café provision in the centres but there are still income budgets. There have been reductions in the direct debit collections due to pool closures. This is a local issue and could not be claimed through the hardship fund. Leisure centres staffing were underspent by £41k in partly due to changes in the coaching terms and conditions. The Golf Course asset has now been sold, therefore, no further expenditure is being incurred in this area.

### **3.5.2 Planning and Public Protection**

- 3.5.2.1** This service is £545k underspent at outturn, the forecast at quarter 3 was an underspend of £319k.
- 3.5.2.2** The Public Protection section was underspent by £242k. It was forecasted to be underspent by £172k at quarter 3. The main variance from the forecasted outturn at quarter 3 is that vacant posts continued to be an ongoing issue and, whilst a recruitment drive was being undertaken, the positions remained unfilled at year end. Income for the Registrar's team was ahead of profile for the year and an unbudgeted grant was received in the last quarter.
- 3.5.2.3** The Planning section was underspent by £303k at outturn, the forecast at quarter 3 was an underspend of £147k. The main difference from quarter 3 to outturn for this section is that there was an increase in income performance across the service. In accordance with the Welsh Government requirements regarding planning fees, where by 15% of total planning fees for the year is to be kept for the development of the service, £101k has been transferred to the earmarked reserves. The Planning Control section had staffing vacancies, which amounted to £41k, and Building Control was also underspent £26k due unutilised consultancy budget throughout the year.

### **3.6 Highways, Waste and Property**

#### **3.6.1 Highways**

- 3.6.1.1** This service was £55k underspent at outturn. The forecasted position was £200k underspend (3.17%) at quarter 3. The majority of the sections within Highways were underspent at year end. The most notable are Departmental Support £76k, which have arisen from staffing cost savings, street works income overachieved against the income budget by £140k. Development Control has exceeded its income expectations and, therefore, underspent by £56k. Môn Community Transport was underspent to the sum of £36k. This is the result of less demand for the service following the Covid pandemic and restrictions. The works budget shows an overspend of £352k at year end but is the result of taking the opportunity to utilise the identified underspends across different areas of the Service. It is important to draw attention to Fleet Management as less use is now being made of the Authority's vehicles and, therefore, the service is unable to recharge out the cost. This showed an overspend of £120k against the Highways service, however, it should be noted that each of the other departments will have a corresponding underspend for fleet management.

#### **3.6.2 Waste**

- 3.6.2.1** The Waste service was £1.206m underspent at outturn, and the service was predicted to have an outturn position of a £560k underspend at quarter 3.
- 3.6.2.2** The forecast for the year end includes overspends and compensating underspends within different sections of the service. The most notable of the variances includes a £375k underspend on the Waste Collection, which includes the new waste collection contract costs. The recycling forecast has increased from £170k underspend at quarter 3 to £598k underspend at outturn due to the income recycling material sold exceeding profiled targets and an additional grant received from Welsh Government in March 2022. Green waste also exceeded its income targets. The Penhesgyn Transfer Station was £118k overspent at year end, mainly due to staffing costs

#### **3.6.3 Property**

- 3.6.3.1** The Service's position at outturn is a £17k underspend, the forecast for the year end position at quarter 3 was an overspend of £5k (0.51%).

**3.6.3.2** The position for a number of budget headings varies, with some showing an overspent position, whilst others are underspending. However, the significant variances were in utilities costs, which were £70k underspent at year end, capitalised salaries underachieved by £51k due to delays in the 21<sup>st</sup> Century Schools Scheme. The Cleaning Services had various vacancies which amounted to a year end underspend for the section of £38k.

### **3.7 Transformation**

**3.7.1** The Transformation function underspent by £388k at outturn.

**3.7.1.1** The HR function was underspent by £54k (2.86%) The underspend is derived from the central training budgets, due to the disruption to in person training and that the Denu Talent scheme did not go ahead this year.

**3.7.1.2** The ICT section was underspent by £149k. All software and hardware budgets across the Council, excluding schools, have been centralised and are now managed within the ICT section; this was overspent to the sum of £117k. This budget has historically been overspent. The ICT section was underspent on salaries by £148k due to various vacant posts. Consultancy costs were also underspent by £48k. There was an increase in internal orders which created a surplus of £167k. However, there was an overspend on the cost of the new CRM system and £119k on software costs.

**3.7.1.3** The Corporate Transformation section was underspent by £185k, this is the result of savings in salary expenses within both the Corporate Transformation team and Cyswllt Môn, alongside an underspend of £99k for the Ynys Môn Gwynedd Partnership.

### **3.8 Resources (excluding Benefits Granted)**

**3.8.1** The Resources function budget was £252k (2.33%) underspent at outturn, with the projection for the outturn being an underspend of £217k (6.71%) at quarter 3.

**3.8.2** Staffing vacancies and secondments not being recruited to is the main variance for Revenues and Benefits, which has underspent by £86k. The Accountancy Section was at breakeven position, whilst the Payroll team were overspend due to staffing costs and unbudgeted expenditure on laptops. Internal Audit was underspend by £47k due to staffing vacancies during the year, one of which has been recruited to and the other vacancy is in the process of being recruited to. The Procurement section was £134k underspent due to initiatives in purchasing, i.e. centralised purchasing budgets, procurement card rebates and lower demand for certain expenditure which are covered by the central procurement budgets, as a result of increased home working (paper, photocopiers, stationery, furniture).

### **3.9 Council Business**

**3.9.1** The function was £64k underspent at outturn, which is relatively similar to that reported in quarter 3, £57k (0.70%).

**3.9.2** Legal Services was underspent by £24k, which is different from that projected at quarter 3 of an overspend of £1k. This is, in large part, due to the overachieved income on land charges, which was £25k overachieved. There are variances within the staffing budget which compensate for each other which are, in large part, due to legal agency staff employed to cover staff vacancies / absences.

**3.9.3** Democratic Services were forecasted to be underspent by £48k at quarter 3, however, the outturn position was a £40k underspend. Committee Services and Translation Services were underspent due to savings on staffing expenses and consultants. However, the Electoral Service was overspent by £16k. This was the result of the expenditure relating to the Council elections held in May 2022, which included the need for additional support staff.

### **3.10 Corporate and Democratic Costs**

**3.10.1** The function was underspent by £327k at outturn, the forecast year end position at quarter 3 was an underspend of £164k (5.45%).

**3.10.2** Members Support & Expenses have a combined £12k underspend, this is the result of the pandemic restrictions which led to significant underspending of the travel, training and conferences budgets.

**3.10.3** The corporate budgets, were underspent by £313k. There were underspends in grant audit fees £83k and historic pension payments to the Pension Fund £54k. However, there has been a £25k overspend on Staff Counselling, there is no budget for this expenditure. Secondary pensions contributions were £32k higher than budget. There are various other compensating under and overspends within other budget heads for the section.

### **3.11 Corporate Management**

**3.11.1** The function was £10k underspent at outturn. This is less of an underspend than was forecasted in quarter 3, £27k (4.25%). The reason for the change in the forecast to final outturn is that, following the pay settlement in February, officers were given back pay to April 2021 and the pay settlement was higher than budgeted pay award. Expenditure was also incurred on the recruitment exercises undertaken in the final quarter of the year. In general, the underspend is in relation to management restructure undertaken in 2019/20 and small underspends on transport and general office supplies.

## **4. Corporate Finance (including Benefits Granted)**

**4.1** Corporate Finance, including Benefits Granted, was overall underspent by £840k at year end. In the budget setting process, £300k was allocated from General Reserves, however, this was not called upon.

**4.2** The Benefits Granted budget was overspent by £147k due to an increase in the number of claimants and lost housing benefit subsidy following the completion of the audits from previous years. The discretionary business rates and council tax relief budget was overspent by £31k due to the level of discretionary relief granted being higher than the allocated budget.

**4.3** The budget for 2021/22 included some items retained centrally as contingency budgets, these amounted to £1,333k. The majority of these budgets were transferred into Service budgets during the year, which left £567k unallocated. Appendix C provides a summary of the contingencies budget, this shows that £783k has already been vired to approved budgets.

**4.4** The capital financing budget is made up of 3 elements: the sum set aside to meet future repayments (Minimum Revenue Provision - MRP), interest payable on outstanding loans and interest received on cash balances held in the Council's bank accounts and other investments. Delays in capital projects, in particular the 21<sup>st</sup> Century Schools programme, lowered the Council's borrowing requirement which, in turn, has led to lower MRP and interest costs. During the pandemic, the Council maintained a higher than normal cash balance, although investment returns are very low (on average less than 0.2% during the year). As a result, the Capital Financing budget was underspent to the sum of £750k.

**4.5** As part of the closure process, the final outturn position is adjusted to reflect unbudgeted costs, a provision for bad debts and adjustments to earmarked reserves. These adjustments total £488k (shown as Uncontrollable Variance Exceptions in Appendix B). After taking account of these adjustments, the final outturn position is a net expenditure underspend of £3,138k and an excess of funding of £1,549k (additional RSG and variance on Council Tax funding (see paragraph 5 below)).



## **5. Collection of Council Tax**

- 5.1** The Council Tax Fund budget is determined using the estimated collectable debt for the current year only, based on the tax base figure set in November 2020. It does not provide for arrears collected from previous years, adjustments to liabilities arising from previous years (exemptions, single person discounts, transfers to business rates etc.), changes to the current year's tax-base or the provision for bad and doubtful debts. These changes cannot be estimated and, invariably, lead to a difference between the final balance on the Council Tax Collection Fund and the original budget. The level of debt has increased as a result of the pandemic, and this has required a higher than normal increase in the bad debt provision, although Welsh Government has provided additional funding which has allowed the Council to fund this additional cost without impacting on the Council's balances. Changes to exemptions, and the continued transfer of self catering properties to the Business Rates register, has resulted in an overall shortfall of £308k in the standard Council Tax debit compared to the original budget.
- 5.2** The Council Tax premium is designed to encourage owners of empty properties and second homes to return the property to general use and, as such, there is a risk that the number of properties paying the premium can reduce significantly during the year. In order to mitigate this risk, the tax base for premium properties is set at 80% and, if the numbers of properties paying the premium does not fall significantly, then the budget will generate a surplus. Again, the transfer of properties from the domestic to the Business Rates register has reduced the premium payable on second homes but, despite the transfer of properties, overall the numbers of second home properties remained fairly constant and, as a result, the Council Tax premium budget is forecasting a surplus of £468k at the end of the financial year.

## **6. Budget Savings 2021/22**

- 6.1** No Budget Savings were required by the services for the financial year 2021/22.

## **7. Invest-to-Save**

- 7.1** An invest to save programme was undertaken in 2016/17, with an allocation of £983k for individual projects. To date, £899k has been spent or committed from this allocation of funding up to and including 2021/22. All projects are at various stages of development, with some closer to completion than others, although progress to complete these projects has been impacted by the Covid pandemic. The full detail of the expenditure and progress on each of the projects can be seen in Appendix CH.

## **8. Agency and Consultancy Costs**

- 8.1** At year end, £1,296k was spent on Agency staff. These were, in the main, part-funded from staffing budgets as they related to staff vacancies, while £623k related to staff cover for vacant posts. The Waste service spent £366k for site agents at the recycling centres. The full details can be seen at Appendix D.
- 8.2** A total of £894k was spent on Consultancy during the period January to March 2022, with £516k funded through grant or external sources. Expenditure within Economic and Regeneration had increased significantly during the last quarter. The reason for this was that invoices for works undertaken throughout the year were only received in the last quarter of the year. A full summary of expenditure per service, and additional details of the expenditure, can be seen at Appendix DD.

## **9 Welsh Government Covid19 Grant Funding to date**

- 9.1** The Welsh Government has provided significant financial support to the Welsh local authorities on Coronavirus related additional costs and loss of income, without which the outturn would be an overspend. Table 2 below shows that the Council claimed £5.736m for additional costs arising from the pandemic for this financial year. £3.854m has already been paid to the Council, leaving a balance of £1.882m remaining, which will be paid during 2022/23.

**Table 2 Covid related expenditure April 2021 to March 2022 funded by Welsh Government**

|                            | Adult Social Services<br>£ | Free School Meals<br>£ | General<br>£     | Homelessne ss<br>£ | School Cleaning<br>£ | Testing in Care Homes<br>£ | Self Isolation<br>£ | Children<br>£  | Winter Fuel<br>£ | SSP Enhanceme nt<br>£ | Total<br>£       |
|----------------------------|----------------------------|------------------------|------------------|--------------------|----------------------|----------------------------|---------------------|----------------|------------------|-----------------------|------------------|
| <b>SUMMARY</b>             |                            |                        |                  |                    |                      |                            |                     |                |                  |                       |                  |
| Claimed                    | 1,496,142                  | 478,989                | 1,262,164        | 390,278            | 219,631              | 147,163                    | 870,663             | 140,810        | 650,326          | 81,437                | 5,737,603        |
| Disallowed                 | -                          | -                      | 917              | 65                 | -                    | -                          | -                   | -              | 479              | -                     | 1,461            |
| <b>Balance Due</b>         | <b>1,496,142</b>           | <b>478,989</b>         | <b>1,261,247</b> | <b>390,213</b>     | <b>219,631</b>       | <b>147,163</b>             | <b>870,663</b>      | <b>140,810</b> | <b>649,847</b>   | <b>81,437</b>         | <b>5,736,142</b> |
| Paid                       | 1,257,020                  | 439,946                | 877,775          | 156,833            | 162,567              | 147,163                    | 418,972             | 140,810        | 212,005          | 40,620                | 3,853,711        |
| <b>Balance Outstanding</b> | <b>239,122</b>             | <b>39,044</b>          | <b>383,473</b>   | <b>233,380</b>     | <b>57,064</b>        | <b>0</b>                   | <b>451,691</b>      | <b>-</b>       | <b>437,842</b>   | <b>40,816</b>         | <b>1,882,431</b> |

## 9.2 Loss of Income from Covid Restrictions Funded by Welsh Government

Welsh Government has compensated local authorities for eligible income lost due to the Coronavirus. The Council, this financial year, has claimed £0.417m from Welsh Government, the balance outstanding to be paid by Welsh Government is £0.127. A summary of the income compensated and claimed to 31 March 2022 is shown below in Table 3:-

**Table 3 – Welsh Government Grant Funding for Loss of Income from Services during the Pandemic**

| Summary                    | Museums<br>£'000 | Recreation & Sport<br>£'000 | School Catering<br>£'000 | Parking<br>£'000 | Pest Control<br>£'000 | Markets<br>£'000 | Env Health<br>£'000 | School Care Clubs<br>£'000 | Total<br>£'000 |
|----------------------------|------------------|-----------------------------|--------------------------|------------------|-----------------------|------------------|---------------------|----------------------------|----------------|
| Claimed                    | 118.09           | 559.37                      | 321.40                   | 34.00            | 13.60                 | 1.80             | 2.40                | 9.00                       | 416.86         |
| Disallowed                 | -                | -                           | -                        | -                | -                     | -                | -                   | -                          | -              |
| <b>Balance Due</b>         | <b>118.09</b>    | <b>559.37</b>               | <b>321.40</b>            | <b>34.00</b>     | <b>13.60</b>          | <b>1.80</b>      | <b>2.40</b>         | <b>9.00</b>                | <b>416.86</b>  |
| Paid                       | 65.00            | 487.51                      | 321.40                   | 34.00            | 11.40                 | 1.80             | 2.40                | 9.00                       | 289.71         |
| <b>Balance Outstanding</b> | <b>53.09</b>     | <b>71.86</b>                | <b>-</b>                 | <b>-</b>         | <b>2.20</b>           | <b>-</b>         | <b>-</b>            | <b>-</b>                   | <b>127.15</b>  |

## 10 Conclusion

**10.1** The financial year 2021/22 has been an exceptional year and has seen the Council receive a significant amount of additional funding from the Welsh Government to deal with the continued costs of dealing with the pandemic and the recovery from the post pandemic period. This additional funding is the main reason why the Council's accounts show a significant underspend at the end of the financial year. This is not unique to Anglesey, and the majority of the other Welsh Councils are finding themselves in a similar position at the end of the financial year.

The final outturn position has allowed the Council to increase the Council's general balances and earmarked reserves, after allowing for the use of £3.5m of general balances on a number of projects. The level of general balances will still exceed the minimum recommended level and places the Council in a strong financial position.

The current increases in pay and prices is creating a great deal of uncertainty over the Council's costs in 2022/23 and the level of budget required in 2023/24. The higher than normal level of balances and earmarked reserves will allow the Council to mitigate those financial risks in 2022/23 and the following years.

**Projected Revenue Outturn for the Financial Year-ending 31 March 2022**

| Gwasanaeth/Swyddogaeth<br>Service/Function  | 2021/22<br>Cyllideb<br>Blynyddol<br>Annual Budget | Provisional<br>Outturn | Provisional<br>Total Outturn<br>Variance | Provisional<br>Uncontrollable<br>Variance<br>(Exceptions) | Provisional<br>Controllable<br>Variance (Non-<br>Exceptions) | Provisional<br>Over/(Under)spend<br>as a % of Total<br>Budget | Difference to Qtr 3<br>on Service<br>Controlled Budgets |
|---|---|------------------------|--|---|--|---|---|
|   | £'000   | £'000                  | £'000                                    | £'000   | £'000  |   | £'000   |
| <b><u>Dysgu Gydol Oes</u></b><br><b><u>Lifelong Learning</u></b>                            |   |                        |  |   |  |   |   |
| Cyllideb Datganoledig Ysgolion<br><i>Delegated Schools Budget</i>                           | 49,123  | 49,123                 | 0  | 0   | 0  | 0.00%   | 0   |
| Addysg Canolog<br><i>Central Education</i>  | 4,476   | 4,328                  | (148)                                    | 2   | (150)  | -3.3%   | (299)   |
| Diwylliant<br><i>Culture</i>  | 1,217   | 1,109                  | (108)                                    | (3)   | (105)  | -8.85%  | (49)  |
|   |   |                        |  |   |  |   |   |
| <b><u>Gwasanaethau Oedolion</u></b><br><b><u>Adult Services</u></b>                         | 27,736  | 27,599                 | (137)                                    | 147   | (283)  | -0.49%  | (231)   |
|   |   |                        |  |   |  |   |   |
| <b><u>Gwasanaethau Plant</u></b><br><b><u>Children's Services</u></b>                       | 11,196  | 10,832                 | (365)                                    | 5   | (370)  | -3.26%  | (193)   |
|   |   |                        |  |   |  |   |   |
| <b><u>Tai</u></b><br><b><u>Housing</u></b>  | 1,244   | 1,117                  | (127)                                    | 0   | (127)  | -10.3%  | 0   |
|   |   |                        |  |   |  |   |   |
| <b><u>Priffyrdd, Gwastraff ac Eiddo</u></b><br><b><u>Highways, Waste &amp; Property</u></b> |   |                        |  |   |  |   |   |
| Priffyrdd<br><i>Highways</i>  | 6,349   | 6,302                  | (47)                                     | 8   | (55)   | -0.75%  | (200)   |
| Eiddo<br><i>Property</i>  | 1,004   | 994                    | (10)                                     | 6   | (17)   | -1.02%  | 5   |
| Gwastraff<br><i>Waste</i>   | 8,726   | 7,521                  | (1,205)                                  | 0   | (1,205)  | -13.81%   | (560)   |



| Gwasanaeth/Swyddogaeth Service/Function  | 2021/22 Cyllideb Blynyddol Annual Budget | Provisional Outturn | Provisional Total Outturn Variance | Provisional Uncontrollable Variance (Exceptions) | Provisional Controllable Variance (Non-Exceptions) | Provisional Over/(Under)spend as a % of Total Budget | Difference to Qtr 3 on Service Controlled Budgets |
|--|--|---------------------|------------------------------------|--|--|--|---|
|  | £'000                                    | £'000               | £'000                              | £'000  | £'000  |  | £'000   |
| <b>Cyfanswm Cyllidebau Gwasanaethau Total Service Budgets</b>                                    | 129,879                                  | 127,209             | (2,670)                            | 1,386  | (4,055)  | 2%   | (2,515)   |
| Ardollau Levies  | 3,695                                    | 3,693               | (2)                                | 0  | (2)  | -0.05%   | 0   |
| Rhyddhad Trethi Dewisol Discretionary Rate Relief  | 71                                       | 102                 | 31                                 | 0  | 31   | 43.42%   | 0   |
| Cyllido Cyfalaf Capital Financing  | 7,618                                    | 7,227               | (390)                              | 359  | (750)  | -5.12%   | (536)   |
| Arian wrth Gefn Cyffredinol ac Eraill General & Other Contingencies                              | 567                                      | 0                   | (567)                              | 0  | (567)  | -100.00%   | (393)   |
| Cyfraniad CRT y Gwasanaethau Cefnogol Support Services contribution HRA                          | (700)                                    | (797)               | (97)                               | (97)   | 0  | 13.93%   | 0   |
| Budd-daliadau a Roddwyd Benefits Granted   | 6,290                                    | 6,435               | 145                                | 0  | 145  | 2.31%  | 38  |
| Arian Wrth gefn Cyffredinol y Cyngor Council's General Reserves                                  | (300)                                    | 0                   | 300                                | 0  | 300  | -100.00%   | 300   |
| <b>Cyfanswm Cyllid Corfforaethol Total Corporate Finance</b>                                     | 17,241                                   | 16,662              | (578)                              | 262  | (840)  | -3.34%   | (591)   |
|  |  |                     |                                    |  |  |  |   |
| <b>Cyfanswm 2021/22 Total 2021/22</b>  | <b>147,120</b>                           | <b>143,872</b>      | <b>(3,248)</b>                     | <b>1,648</b>                                     | <b>(4,895)</b>                                     | <b>-2.20%</b>  | <b>(3,106)</b>                                    |
|  |  |                     |                                    |  |  |  |   |
| <b>Cyllido /Funding</b>  |  |                     |                                    |  |  |  |   |
| Trethi Annomestig / NDR  | (23,480)                                 | (23,480)            | 0                                  | 0  | 0  | 0.00%  | 0   |
| Y Dreth Gyngor / Council Tax   | (40,902)                                 | (40,594)            | 308                                | 0  | 308  | -0.75%   | (113)   |
| Premiwm y Dreth Cyngor / Council Tax premium   | (1,393)                                  | (1,861)             | (468)                              | 229  | (697)  | 33.64%   | (509)   |
| Grantiau Cynnal Refeniw /Revenue Support Grants  | (81,345)                                 | (82,734)            | (1,389)                            | (1,389)  | 0  | 1.71%  | 0   |
| <b>Cyfanswm Cyllido / Total Funding</b>  | <b>(147,120)</b>                         | <b>(148,669)</b>    | <b>(1,549)</b>                     | <b>(1,160)</b>                                   | <b>(389)</b>                                       | <b>1%</b>  | <b>(623)</b>                                      |
|  |  |                     |                                    |  |  |  |   |
| <b>Cyfanswm alldro gan gynnwys effaith ar gyllid / Total outturn including impact of funding</b> | <b>0</b>                                 | <b>(4,798)</b>      | <b>(4,798)</b>                     | <b>487</b>                                       | <b>(5,284)</b>                                     | <b>-3.25%</b>  | <b>(3,729)</b>                                    |

**Summary of the Outturn Position on Contingency Budgets 2021/22**

|  | <b>Budget</b>    | <b>Virements</b> | <b>Amended Budget<br/>YTD</b> | <b>Currently Uncommitted<br/>Budgets</b> |
|--|------------------|------------------|-------------------------------|--|
|  | £                | £                | £                             | £  |
| General Contingency                          | 388,928          | - 95,015         | 293,913                       | 293,913                                  |
| Salary and Grading                           | 150,000          | -100,080         | 49,920                        | 49,920                                   |
| Earmarked Contingency                        | 794,500          | -571,670         | 222,830                       | 222,830                                  |
| <b>Total General and other Contingencies</b> | <b>1,333,428</b> | <b>-204,320</b>  | <b>1,129,108</b>              | <b>549,628</b>                           |

Review of Invest-to-Save Projects 2021/22

| Service                           | Title   | Description  | Amount Approved<br>£ | Allocation for 2021/22<br>£ | Spent 2021/22<br>£ | Remaining budget 2021/22<br>£ | Project Update  |
|-----------------------------------|---|--|----------------------|-----------------------------|--------------------|-------------------------------|---|
| Resources                         | Electronic Document Management System for Revenues and Benefits | Provide scanning solution and workflow for Revenues and Benefits                               | 170,000              | 0                           | 0                  | 0                             | Project closed. No further update.  |
| I.T                               | Local Land and Property Gazetteer (LLPG)                        | Implement a LLPG system across the Council   | 10,800               | 0                           | 0                  | 0                             | Project closed. No further update.  |
| I.T. / Transformation             | Customer Relationship Management System (CRM)                   | Purchase and implementation of a CRM system  | 255,000              | 46,676                      | 0                  | 46,676                        | Project closed. No further update.  |
| I.T. / Resources                  | Payment Gateway   | Purchase and implement a payment gateway which will enable payments to be received via the App | 27,000               | 13,583                      | 0                  | 13,583                        | Project closed. No further update.  |
| Regulation & Economic Development | Improve the Resilience of the Planning Systems                  | New automated planning systems   | 118,000              | 5,687                       | 6,337              | (650)                         | Whilst the issues with regards to the Welsh Language version on the public portal and slow performance have been resolved, we are still awaiting the resolution of the issues with redacting documents. We are yet to agree a 'go live' date because of these outstanding issues. Works associated with the cleansing of duplicate contacts within the system is progressing. |

| Service               | Title   | Description  | Amount Approved<br>£                    | Allocation for 2021/22<br>£ | Spent 2021/22<br>£ | Remaining budget 2021/22<br>£ | Project Update   |
|-----------------------|---|--|---|-----------------------------|--------------------|-------------------------------|--|
| Resources             | Improving Income Collection Systems                             | Purchase and implement a new income management system which links to the current income streams and allows new income collection methods (AppMôn etc.) to link into the cash management system | 150,000                                 | 36,843                      | 8,463              | 28,381                        | Full commitments have now been made and within the bid budgets. Implementation recommenced during Quarter 2 2020/21 following ending of furlough of certain Capita project staff, but momentum only picked up in Quarter 3 2020/21. Testing of the new GL export file that could be done remotely is almost complete, and arrangements are in place to complete the testing that cannot be done remotely. Once this is complete automated income reconciliation/e-returns can begin to be implemented, involving new processes for services and bespoke electronic bank statements from the Authority's bankers. Further automated work is being progressed by developing APIs to enable automated income update to ledger through income management for internal services, such as leisure, education and highways, and externally for DWP. Implementation will be ongoing into the next financial year due to Covid delaying implementation and internal services retendering certain software processes. The remaining budget balance will be used for any unexpected items which remain. |
| Lifelong Learning     | Modernisation of business and performance processes – Education | Implement unused modules in the ONE Management Information system  | 67,000                                  | 0                           | 0                  | 0                             | Project closed. No further update.   |
| Lifelong Learning     | Modernisation of business and performance processes - Oriel Môn | Website for the Oriel  | 20,000                                  | 11,474                      | 16,193             | -4,719                        | Work has been completed on this project.   |
| I.T. / Transformation | Digital First / Digital By Default                              | Employ a Digital Lead Officer and Digital Services Analyst   | £70,000 in year 1 and £50,000 in year 2 | 30,280                      | 75,338             | -45,058                       | Project closed. No further update. (Overspends here to be funded from underspends on the CRM project)  |



| Service           | Title  | Description  | Amount Approved<br>£           | Allocation for 2021/22<br>£ | Spent 2021/22<br>£ | Remaining budget 2021/22<br>£ | Project Update   |
|-------------------|--|--|--------------------------------|-----------------------------|--------------------|-------------------------------|--|
| Public Protection | Improved Digital Connectivity within the Public Protection Service | Implementation of a cloud based system to record inspection visits. The software is an all Wales solution and has been procured via a framework agreement supported by 19 out of 22 councils in Wales. | £10,000 per year for 4.5 years | 45,000                      | 0                  | 45,000                        | This project is no longer going ahead as a single project. It is instead being implemented as part of a wider project of implementing the new port health authority. Funds which were allocated for this project have been transferred back into the Council's general balances. |
| <b>Total</b>      |  |  | <b>982,800</b>                 | <b>189,543</b>              | <b>106,331</b>     | <b>83,212</b>                 |  |

Agency costs April to March 2022

| Service                    | Amount<br>£      | Source of Funding<br>(Specific Core Budget / Un-<br>utilised staffing budget /<br>Grant / External<br>Contribution) | Permanent /<br>Temporary | Reason for Cover   |
|----------------------------|------------------|---|--------------------------|--|
| Economic &<br>Regeneration | 17,966           | Grant   | Temporary                | Unable to recruit fully qualified EHO for food sampling                                  |
|                            | 66,154           | Grant   | Temporary                | Capacity   |
|                            | 7,110            | Grant   | Temporary                | To provide support and training for EHOs dealing with export health certificate          |
|                            | <b>91,229</b>    |   |                          |  |
| Schools                    | 18,260           | Core  | Temporary                | Supply teachers in specialist field  |
|                            | 113              | Core  | Temporary                | Supply teachers for a specific task  |
|                            | <b>18,373</b>    |   |                          |  |
| Waste                      | 10,998           | Green Waste Subs Income   | Temporary                | Additional tasks required short term   |
|                            | 347,953          | Specific Core Budget  | Temporary                | Additional tasks required short term   |
|                            | 6,924            | Claimed from Hardship Fund  | Temporary                | Additional tasks required short term   |
|                            | <b>365,874</b>   |   |                          |  |
| Property                   | 2,379            | Un-Utilised Staffing Budget   | Temporary                | Valuation for the 2020/21 accounts   |
|                            | <b>2,379</b>     |   |                          |  |
| Children's Services        | 323,812          | Core Budget/ Agency staff<br>Reserve  | Temporary                | To cover vacant posts  |
|                            | <b>323,812</b>   |   |                          |  |
| Adult Services             | 47,449           | Core Budget   | Temporary                | DOLS project   |
|                            | 120,845          | Grant   | Temporary                | Cover additional work re Covid and vacant posts  |
|                            | 52,440           | Core Budget   | Temporary                | Cover Vacant Post  |
|                            | <b>220,734</b>   |   |                          |  |
| Resources                  | 52,358           | External Contribution   | Temporary                | Staff secondment   |
|                            | 183,732          | Grant   | Temporary                | Backlog of council tax work due to pandemic  |
|                            | <b>236,090</b>   |   |                          |  |
| Transformation             | 11,339           | Un-utilised staffing budget   | Temporary                | Maternity  |
|                            | 19,236           | Un-utilised staffing budget   | Temporary                | Staff secondment to support the HWB Project  |
|                            | 6,456            | Un-utilised staffing budget   | Temporary                | Vacant GIS Technician post - cover required to maintain Addressing Data Quality Standard |
|                            | <b>37,032</b>    |   |                          |  |
| <b>Total</b>               | <b>1,295,522</b> |   |                          |  |

## APPENDIX DD

Summary Consultancy Expenditure 2021/22

| Summary Consultancy Expenditure per Service |                |               |                |                |                    |
|---|----------------|---------------|----------------|----------------|--------------------|
| Service                                     | Qtr1<br>£      | Qtr2<br>£     | Qtr3<br>£      | Qtr 4<br>£     | Total 2021/22<br>£ |
| Central Education                           | 0              | 2,746         | 1,616          | 14,987         | 19,349             |
| Culture                                     | 58,100         | 6,365         | 2,110          | 1,270          | 67,845             |
| Economic & Regeneration                     | 36,124         | 37,440        | 49,963         | 391,728        | 515,255            |
| Property                                    | 0              | 0             | 0              | 0              | 0                  |
| Highways                                    | 16,000         | 4,200         | 44,060         | 405,411        | 469,671            |
| Schools                                     | 3,135          | 1,050         | 250            | 824            | 5,259              |
| Waste                                       | 12,137         | 8,679         | 10,659         | 17,748         | 49,223             |
| HRA   | -10,250        | 1,034         | 1,964          | 0              | -7,252             |
| Housing                                     | 0              | 0             | 1,700          | 1,750          | 3,450              |
| Corporate & Democratic                      | 0              | 0             | 0              | 0              | 0                  |
| Adult Services                              | 3,451          | 0             | 350            | 0              | 3,801              |
| Children Services                           | 0              | 0             | 2,040          | 18,581         | 20,621             |
| Corporate                                   | 0              | 0             | 0              | 850            | 850                |
| Transformation                              | 4,260          | 2,640         | 13,601         | 8,331          | 28,832             |
| Council Business                            | 0              | 7,130         | 17,029         | 12,172         | 36,331             |
| Resources                                   | 9,565          | 9,025         | 14,750         | 20,170         | 53,510             |
|   |                |               |                |                |                    |
| <b>Total</b>                                | <b>132,521</b> | <b>80,309</b> | <b>160,092</b> | <b>893,824</b> | <b>1,266,746</b>   |
| Funded by:                                  |                |               |                |                |                    |
| Core Budget                                 | 65,648         | 58,234        | 147,582        | 377,688        | 649,153            |
| Grant                                       | 65,495         | 15,548        | 7,940          | 228,542        | 317,525            |
| External Contribution                       | 1,379          | 6,526         | 4,570          | 287,593        | 300,068            |
| Reserves                                    | 0              |               |                |                | 0                  |
| <b>Total</b>                                | <b>132,521</b> | <b>80,309</b> | <b>160,092</b> | <b>893,824</b> | <b>1,266,746</b>   |

**School Balances**

|   | <b>Balans<br/>01/04/2020<br/>£'000</b> | <b>Ychwanegiad<br/>/ (Lleihad) am<br/>2020/21<br/>£'000</b> | <b>Balans<br/>31/03/2021<br/>£'000</b> | <b>Ychwanegiad<br/>/ (Lleihad) am<br/>2021/22<br/>£'000</b> | <b>Balans<br/>31/03/2022<br/>£'000</b> |
|---|--|---|--|---|--|
| Ysgolion Cynradd Cymunedol a Gwirfoddol | 842                                    | 1,933   | 2,775                                  | 1,767   | 4,542                                  |
| Ysgolion Uwchradd Cymunedol             | (693)                                  | 1,670   | 977                                    | 1,812   | 2,789                                  |
| Ysgol Arbennig Gymunedol                | (84)                                   | 24  | (60)                                   | 158   | 98                                     |
| Ysgol Gynradd Sefydledig                | 132                                    | 150   | 282                                    | 116   | 398                                    |
| <b>Cyfanswm</b>                         | <b>197</b>                             | <b>3,777</b>  | <b>3,974</b>                           | <b>3,853</b>  | <b>7,827</b>                           |



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| ISLE OF ANGLESEY COUNTY COUNCIL   |  |
|---|--|
| <b>Report to:</b>   | EXECUTIVE COMMITTEE  |
| <b>Date:</b>  | 28 JUNE 2022   |
| <b>Subject:</b>   | CAPITAL OUTTURN REPORT 2021/22   |
| <b>Portfolio Holder(s):</b>   | COUNCILLOR R WILLIAMS  |
| <b>Head of Service / Director:</b>  | MARC JONES - DIRECTOR OF FUNCTION (RESOURCES) / SECTION 151 OFFICER  |
| <b>Report Author:</b><br>E-mail:  | JEMMA ROBINSON<br>JemmaRobinson@ynysmon.llyw.cymru   |
| <b>Local Members:</b>   | n/a  |
| <b>A –Recommendation/s and reason/s</b>   |  |
| <ul style="list-style-type: none"> <li>To note the draft outturn position of the Capital Programme 2021/22 that is subject to Audit; and</li> <li>To approve the carry-forward of £11.242m to 2022/23 for the underspend on the programme due to slippage. The funding for this will also carry-forward to 2022/23 (Appendix A – paragraph 4.3). The revised capital budget for 2022/23 is £47.203m.</li> </ul> |  |
| <b>B – What other options did you consider and why did you reject them and/or opt for this option?</b>  |  |
| n/a   |  |
| <b>C – Why is this a decision for the Executive?</b>  |  |
| <ul style="list-style-type: none"> <li>This report sets out the financial performance of the Capital Budget for the 2021/22 financial year, that is subject to Audit;</li> <li>Budget monitoring is a designated Executive function.</li> </ul>   |  |
| <b>CH – Is this decision consistent with policy approved by the full Council?</b>   |  |
| Yes   |  |
| <b>D – Is this decision within the budget approved by the Council?</b>  |  |
| Yes   |  |
| <b>DD – Who did you consult? <span style="float: right;">What did they say?</span></b>  |  |
| <b>1</b>  | <b>Chief Executive / Senior Leadership Team (SLT)</b> (mandatory)<br>Report was considered by the SLT at its meeting on 6 June 2022 and the comments made on the draft report have been incorporated into the final report |
| <b>2</b>  | <b>Finance / Section 151</b> (mandatory)<br>n/a – this is the Section 151 Officer’s report   |
| <b>3</b>  | <b>Legal / Monitoring Officer</b> (mandatory)<br>The comments of the Monitoring Officer form part of the comments of the SLT   |
| <b>4</b>  | <b>Human Resources (HR)</b><br>Not applicable  |

|   |   |   |
|---|---|---|
| 5   | <b>Property</b>   | Not applicable  |
| 6   | <b>Information Communication Technology (ICT)</b>   | Not applicable  |
| 7   | <b>Procurement</b>  | Not applicable  |
| 8   | <b>Scrutiny</b>   | Not applicable  |
| 9   | <b>Local Members</b>  | Not applicable  |
| <b>E – Impact on our Future Generations(if relevant)</b>  |   |   |
| 1   | <b>How does this decision impact on our long term needs as an Island</b>  | The capital budget funds investments in assets and infrastructure which are required to allow the Council to meet the long term objectives which are set out in its Corporate Plan and Capital Strategy   |
| 2   | <b>Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority. If so, how:-</b>   | Some of the individual investments, e.g. flood prevention work, will prevent future costs, whilst others, e.g. ICF projects, will reduce the dependency on the Council to provide more expensive services |
| 3   | <b>Have we been working collaboratively with other organisations to come to this decision, if so, please advise whom:</b> | Funding of the projects has been agreed and planned with other organisations, notably Welsh Government  |
| 4   | <b>Have Anglesey citizens played a part in drafting this way forward? Please explain how:-</b>                            | The Council's Corporate Plan and Capital Programme 2021/22 have been subject to a consultation process with Anglesey citizens   |
| 5   | <b>Outline what impact does this decision have on the Equalities agenda and the Welsh language</b>                        | Some of the projects funded by the capital Programme do impact on the equalities agenda, e.g. disabled access in schools, disabled facilities grants. No impact on the Welsh language agenda              |
| <b>F - Appendices:</b>  |   |   |
| Appendix A - Capital Outturn Report – 2021/22<br>Appendix B – Summary of the Capital Expenditure against the Capital Budget and the slippage into 2022/23   |   |   |
| <b>FF - Background papers (please contact the author of the Report for any further information):</b>  |   |   |
| <ul style="list-style-type: none"> <li>• 2021/22 Capital Budget, as recommended by the full Council on 9 March 2021</li> <li>• 2021/22 Capital Budget Monitoring Quarter 1, presented to this Committee on 27 September 2021</li> <li>• 2021/22 Capital Budget Monitoring Quarter 2, presented to this Committee on 29 November 2021</li> <li>• 2021/22 Capital Budget Monitoring Quarter 3, presented to this Committee on 3 March 2022</li> </ul> |   |   |



## 1. INTRODUCTION

1.1 This is the Capital Outturn report for the financial year 2021/22, which allows Members to note the progress of Capital Expenditure and Capital Receipts against the Capital Budget. The figures in this report are subject to Audit.

1.2 In March 2021, the Council approved a Capital Programme for non-housing services of £15.842m for 2021/22, and a Capital Programme of £20.313m for the Housing Revenue Account (HRA). In addition, in June 2021, the Executive approved Capital Slippage of £11.898m to be brought forward from 2020/21, bringing the Capital Programme for non-housing services to £25.492m, and £22.561m for the HRA. Since the budget setting process, there have been additional schemes added onto the programme, most of which are grant funded, which amounted to £15.445m. This brings the total Capital budget for 2021/22 to £63.498m.

## 2. CAPITAL EXPENDITURE 2021/22

2.1 Summary Table of the spending to 31 March 2022:-

| Service                   | Annual Budget<br>£'000 | Total Expenditure<br>£'000     | (Under) /<br>Overspend<br>£'000 | Annual Budget<br>Spent<br>% |
|---------------------------|------------------------|--------------------------------|---------------------------------|-----------------------------|
| Housing General Fund      | 1,631                  | 1,019                          | (612)                           | 62                          |
| Housing HRA               | 22,561                 | 9,723                          | (12,838)                        | 43                          |
| Lifelong Learning         | 15,683                 | 8,833                          | (6,850)                         | 56                          |
| Economic and Regeneration | 6,144                  | 2,081                          | (4,063)                         | 34                          |
| Highways                  | 8,993                  | 5,290                          | (3,703)                         | 59                          |
| Waste Management          | 2,276                  | 2,270                          | (6)                             | 100                         |
| Property                  | 2,800                  | 2,140                          | (660)                           | 76                          |
| Transformation            | 1,066                  | 794                            | (272)                           | 74                          |
| Planning                  | 1,215                  | 384                            | (831)                           | 32                          |
| Adult Services            | 1,129                  | 923                            | (206)                           | 82                          |
| <b>Total</b>              | <b>63,498</b>          | <b>33,457</b>                  | <b>(30,041)</b>                 | <b>53</b>                   |
| Funded By:                | Annual Budget<br>£'000 | Expenditure<br>Funded<br>£'000 | Variance<br>£'000               | Variance<br>%               |
| Capital Grant             | 27,453                 | 22,486                         | (4,967)                         | 82                          |
| Capital Receipts          | 583                    | 312                            | (271)                           | 54                          |
| Supported Borrowing       | 8,765                  | 1,764                          | (7,001)                         | 20                          |
| Unsupported Borrowing     | 4,897                  | 2,485                          | (2,412)                         | 51                          |
| Revenue Contribution      | 17,887                 | 4,484                          | (13,403)                        | 25                          |
| Loan                      | 608                    | 531                            | (77)                            | 87                          |
| Capital Reserve           | 3,305                  | 1,395                          | (1,910)                         | 42                          |
| <b>Total Funding</b>      | <b>63,498</b>          | <b>33,457</b>                  | <b>(30,041)</b>                 | <b>53</b>                   |

**2.2** The Budget for the General Fund was £40.937m, with Expenditure of £23.734m incurred at 31 March 2022. This equates to 58% of the budget. Reasons for the underspend include:-

| <b>Scheme</b>                                      | <b>Under spend<br/>£'m</b> | <b>Comment</b>   |
|--|----------------------------|--|
| Refurbishment of school buildings                  | 1.847                      | In the latter part of 2021/22, the Authority was awarded £1.236m of additional grant funding for school Capital maintenance works. The grant funding was used to fund locally determined capital schemes in 2021/22, replacing funding from the Authority's own resources. The funding saved by the Authority from this grant will now be used to fund school Capital works in 2022/23   |
| Free School Meals                                  | 0.547                      | In the latter part of 2021/22, the Authority was awarded £0.588m of additional grant funding for schools in relation to the preparation of the free school meals roll out. The grant funding was used to fund locally determined capital schemes in 2021/22, replacing funding from the Authority's own resources. The funding saved by the Authority from this grant will now be used to fund school Capital maintenance works in 2022/23 |
| Sustainable Communities for Learning schemes       | 2.864                      | Progress has now been made for the final Band A scheme and works on site are progressing well. Tenders have been re-invited on the new Foundation Phase Unit at Ysgol y Graig. Updated matrix of funding has been received and 2022/23 budgets will reflect this.  |
| Canolfan Addysg y Bont Roof                        | 0.991                      | Delays in the appointment of a contractor to commence the roofing works before year end means this scheme will slip into financial year 2022/23. This was anticipated in the quarter 3 report.   |
| Tourism Gateway                                    | 1.340                      | The Breakwater Park Visitor Centre works were successfully re-tendered using a regional framework and a contractor is now in place, with works to upgrade the toilets and kiosk also now commissioned for delivery. This is an ongoing scheme with a new budget allocation in the 2022/23 capital programme.   |
| Various Flood schemes                              | 2.262                      | Some schemes are ongoing and span across different financial years. Others have seen delays and time extensions for completion agreed by Welsh Government to carry forward the funding.  |
| Local Transport Fund – Infrastructure enhancements | 0.673                      | Due to the nature of the works and lead time on delivery of infrastructure, time extension has been secured until July 2022.   |
| Holyhead Regeneration (THI Phase II)               | 0.673                      | Various delays throughout the year meant projects did not progress at the pace originally intended, which resulted in such a large variance to budget. New budget allocation for 2022/23.  |
| Penrhos Phase 2                                    | 1.130                      | Works on site are progressing and the scheme will slip into financial year 2022/23.  |

| Scheme                                    | Under spend<br>£'m | Comment   |
|---|--------------------|---|
| Llangefni Gateway Units                   | 0.872              | Works on site are progressing and the scheme will slip into financial year 2022/23 for completion, anticipated in quarter 1.  |
| Residential Site for Gypsies & Travellers | 0.491              | The initial tender prices received exceeded the funding available. Work is ongoing to redesign the scheme to reduce the costs in order to match the available funding.  |
| IT Projects                               | 0.281              | Intentional underspend due to having to replace the main flash storage system in 2022/23.   |
| Capital works to existing assets          | 0.369              | Delays experienced on Plas Arthur projects due to the use of the site by Canolfan Addysg y Bont.  |
| Leisure Improvements                      | 0.189              | Projects are in the pipeline and works are planned to continue in 2022/23, specifically at Plas Arthur.   |
| Vehicles                                  | 0.274              | A plan is being put in place to deliver electric vehicle charging points in the compound, however, they have not yet been finalised and, until finalisation is achieved, orders for electric vehicles have been postponed. Other vehicles have been ordered before year end, however, due to the lead time in delivery, they will be received post year end and so the budget will be required to slip to financial year 2022/23. |

A full list of the capital schemes' expenditure against the budget can be seen in Appendix B of this report.

- 2.3** The Housing Revenue Account has spent 43% of its total budget, with a significant underspend being forecast throughout 2021/22. For further information on the HRA capital expenditure for 2021/22, please refer to the HRA Q4 budget monitoring report, presented to this Committee on 28 June 2022.
- 2.4** As can be seen from Table 2.1 (above), there is a significant difference in funding for Capital Grants, Supported Borrowing, Unsupported Borrowing and the Revenue Contributions. The main reason for the underspend in grants is mentioned in paragraph 2.2, where large Capital Grants projects, such as Tourism Gateway, Penrhos Phase 2 and Gateway Units, along with various flood schemes and Holyhead Regeneration (THI Phase II), have underspent significantly against the budget set. Some of these schemes have a new allocation in the capital programme for 2022/23, with only some of the underspend slipping, while on others the underspend will slip entirely into 2022/23. Details of the slippage amounts can be seen in Appendix B. The main reason for the variance in the Unsupported Borrowing is the significant underspend in the HRA, whose expenditure was fully funded by grants and revenue contributions, not requiring unsupported borrowing. The Sustainable Communities for Learning programme contributes to the variance in Supported Borrowing, having been fully funded by grant and reserves, along with the underspend on the Residential site for Gypsies and Travellers which was, at least partially, funded by Supported Borrowing. This, coupled with the disabled access in education buildings being fully funded by grant rather than supported borrowing and, as mentioned in paragraph 3.1.24, the Authority received extra grant funding which replaced local funding in 2021/22, further contributed to the variance in supported borrowing. The variance in Revenue Contribution is down to the underspend in the HRA, which is mainly funded by revenue contributions.

### 3. FUNDING

#### 3.1 Capital Grants

There are a number of Capital Grant schemes in the Capital Programme for 2021/22. There are some annual schemes that were completed during the year, such as the Road Safety Capital, Play Capital, Flying Start Capital, Small Scale Flooding Grant and Enable Grant. There were also some schemes that were awarded grant funding in previous years that were completed during the year, such as Holyhead Strategic Infrastructure. Some schemes are ongoing and will carry on into 2022/23, such as the Sustainable Communities for Learning, Tourism Gateway, various Flood Alleviation schemes, Childcare Capital Grant, Holyhead Townscape Transformation, Penrhos Phase 2 and the Llangefni Gateway Units. There were also new Capital Grants schemes awarded during the year, including the Free School Meals and Infrastructure Enhancement grant (Local Transport Fund).

- **Sustainable Communities for Learning** - The New Ysgol Corn Hir is progressing well on site, with Phase 1 and 2 Structures and Roof complete. The external wall finishes are over 50% complete. The rainwater attenuation tanks have been installed beneath the car park and external landscaping is currently being installed. Mechanical and Electrical first fix is almost complete and internal plastering has commenced to some areas within Phase 1. New Foundation Phase Unit at Ysgol y Graig – tenders have been re-invited and the Full Planning Application has been submitted. Full Business Case funding approval has been received.
- **Childcare Capital Grant** – The schemes at Ysgol Gwalchmai, Ysgol Henblas, Bodedern, Rhosneigr, Rhoscolyn and Valley have all been completed.
- **Market Hall** – The capital element of the project is complete. The remaining budget relates to the installation of heritage interpretation to the internal envelope and is funded from external sources. This work will be completed, with a project evaluation and formal project closure also during 2022/23.
- **Holyhead Townscape Transformation (Phase II Townscape Heritage Initiative (THI))** – The opportunity to use the remaining National Lottery Heritage Fund budget has been focussed on assisting in leveraging the optimal amount of UK Government Levelling Up Fund assistance for Holyhead. Much project development work was launched during quarter 4 to assist third party project development, with a focus on bringing vacant historic buildings in the town centre back into use.
- **Welsh Government Transforming Towns – Place Making Grant (PMG)** - Four Anglesey bids for funding in 2021/22 were approved totalling £0.795m, and full expenditure was achieved by the end of quarter 4. This was used to gap-fund a number of Housing, Property and Regeneration capital schemes in towns.
- **Hwb In-Schools Infrastructure Grant Scheme** – All outstanding equipment have been delivered and installed and the infrastructure upgrades remaining in Ysgol Gyfun Llangefni and Ysgol Uwchradd Bodedern are now complete.
- **Tourism Gateway** – The Breakwater Park Visitor Centre works were successfully re-tendered using a regional framework and a contractor is now in place, with works to upgrade the toilets and kiosk also now commissioned for delivery. ERDF funding is currently approved until 31 December 2022. There are several issues and risks with the remaining originally approved scheme components, which involve complex third-party sites. Their realistic deliverability by the deadline is currently being reviewed, and revised plans are under consideration, subject to agreement by Visit Wales.

- **Adventure Playground, Breakwater Country Park** – The design and installation of an adventure playground at Breakwater Country Park is now complete.
- **Penrhos Phase 2 project** - Following the procurement process, additional funds were secured through a deed of variation to the Joint Venture with Welsh Government. Wynne Construction were appointed to deliver Penrhos Phase 2 and an inception meeting has been held with the contractor. Works are anticipated to commence during quarter 1 2022/23.
- **Llangefni Gateway Project** - The Llangefni Gateway Site (Tregarnedd Industrial Park) is an area in Llangefni which will, eventually, have 7 plots developed.
  - **Gateway Units (ERDF)** – Works have commenced on-site and are currently on-schedule for completion by the end of quarter 1 2022/23. Works on the substructure have been completed, with steel frame and cladding also completed, during quarter 4.
  - **Gateway Joint Venture (JV)** – Archaeological work have commenced on site during quarter 4. Plot 2 has been completed and signed off, whilst works on plot 7 have commenced. Ecology works are schedule to be completed during quarter 1 2022/23. Ecological mitigation and associated works on site are to be undertaken during quarter 1 2022/23.
- **Holyhead and Amlwch Drainage schemes** - These studies are currently ongoing. In Holyhead, CCTV surveys are now complete to inform the model build, and this is ongoing. In Amlwch, modelling specification has been agreed and a site meeting held with the modelling consultant. River surveys have begun. Both these studies will continue into next financial year.
- **Small Scale Grants Work (15 locations)** – 12 schemes were completed in 2021/22, with the proposed schemes at Clytuir Mynydd Bodafon, Lon Ganol Llandegfan and Pant Lodge LlanfairPG not being carried out due to site difficulties (environmental and archaeological constraints), the need to obtain agreement with circa four different landowners, as well as the current staffing capacity of the Service’s Design team. These have been resubmitted for approval next year.
- **Beumaris Flood Alleviation** – Site works were substantially completed in the summer, with a portion of the works deferred. A Consultant’s design report on these deferred works is expected soon.
- **Red Wharf Bay** - Following receipt of tenders from contractors and prices reflecting the spiraling costs of engineering works at present, this scheme failed a cost benefit analysis and, consequently, will not be funded by Welsh Government (WG). Discussions are still ongoing with a view of developing an alternative scheme, albeit at a significantly reduced scale, to be presented to WG in financial year 2022/23 and constructed the following financial year (2023/24), subject to successful grant funding award.
- **Llanfair PG, Menai Bridge and Valley Full Business Case (FBC)** - All three flood schemes are progressing. There are concerns regarding the challenges the preferred option for Llanfair PG poses, and further work is anticipated here. Meetings have been held with the consultant working on the project. The FBC (Design and Development) of the Llanfair PG scheme will continue well into the next financial year. The Valley scheme (FBC) is now complete and construction is now ongoing. Further site investigations and drainage surveys have been undertaken on the Menai Bridge scheme, with the information to be used to build the hydraulic model and inform the design of the scheme. This will continue over the summer, therefore, construction will take place in late 2022/23 at the earliest.

- **Mill Lane - Structure & Natural Flood Management (NFM)** – The innovative mechanical self-cleansing grillage (currently the only one in Wales) has been commissioned. The machine’s operation continues to be closely monitored to assess its performance and effectiveness, with some early learning already having taken place. Some adaptations, including the provision of CCTV monitoring, are being developed. The negotiations are continuing with the landowner on the NFM aspect, albeit slowly. A status report is being prepared for Welsh Government.
- **Dwyran Ordinary Watercourse Natural Flood Management (NFM)** – This scheme is effectively complete (with some snagging issues remaining to address) and continues to be monitored to learn more about its effectiveness. Glyndŵr University is also monitoring flows for their academic research.
- **Enable** – The grant was drawn down in full by the end of the year.
- **Road Safety Capital** – Funding has been secured totalling £0.300m. The project involves the installation of road safety measures on the A545, Menai Bridge to Beaumaris. There was £0.225m spent to quarter 4, with the underspend being attributable to the objection from the Town Council regarding a controlled crossing point on the main street in Beaumaris and, therefore, that scheme was withdrawn.
- **Active Travel** – Additional funds were awarded late in quarter 2 and, following re-profiling in quarter 4, the total awarded sum for 2021/22 was £1.056m. Specific allocations of the grant funding are as follows:-
  - **£0.290m** for Core works covering a number of scheme proposals. Minor feedback received on the Active Travel Network Map (ATNM) from WG and IoACC have re-submitted for approval. The design, preparation works and construction work completed to existing route at Llanfairpwll in close proximity to the A5 and bowling green, as well as the completion of detailed design and survey work at Llanfairpwll (Lôn Graig to Lôn Refail Scheme). Welsh Transport Appraisal Guidance (WelTAG) studies at Benllech, Valley and Amlwch completed and minor works at Menai Bridge School Link and study at Cil y Graig, Llanfairpwll were also completed.
  - **£0.137m** to develop a route in the Holyhead area, which is part of WG’s North Wales Metro. The principles and draft of the Concept Design Stage WelTAG Stage 3C has been completed and awaiting final version.
  - **£0.170m** - Pentraeth to Red Wharf Bay – for re-surfacing and widening footway works to improve connectivity between Pentraeth and Red Wharf Bay, which could be a catalyst in the future to enable further improvements to connect with Benllech. Re-surfacing, crossing points and widening footway works to improve connectivity between Pentraeth and Red Wharf Bay has continued throughout quarter 4 and Ove Arup completed design works for the section of the route from 30mph in Pentraeth (Benllech end) to the square in the middle of the village.
  - **£0.147m** - Llangefni Town Centre and residential area on edge of the Town Centre – improvements to the existing paths to Shared Use standards and improving connectivity from Maes Hyfryd to the edge of the town centre area. Design Works completed and continued engagement with Llangefni Town Council and Regeneration Group. Liaised with IoACC Land & Assets Group for agreement on works in vicinity of County Council offices. Issued minor clearance and civil works package to Term Contractor, with works commenced and progressing towards completion.

- **£0.312m** - at Lôn Las – re-surfacing and widening of existing shared-use path. Flood Risk Activity Permit approval secured from Natural Resources Wales as well as Exemption consent secured – this was required prior to civil works commencing. Ove Arup have completed the design to assess the improvements that can be undertaken to the A5 crossing (to provide a safer and more attractive crossing point) and awaiting price from main contractor. Organised for footpath closure and programme of works to re-surfacing and widening of existing shared-use path (and associated minor works) has commenced and is nearing completion.
- **Resilient Roads Fund** – Further surveys were undertaken as part of the Stage 3 WelTAG study, with the final Stage 3 Report to be issued imminently. This report will form the basis for any future WelTAG Stage 4 grant funding application.
- **Ultra Low Emission Vehicle Transformation Fund** – Agreement secured with WG to increase budget allocation and time-extension until July 2022. Further funding was secured in quarter 4 for the purchase (via Scottish Power Energy Networks) of Sub-Station at Park and Share Car Park at St. Tysilio, Llanfairpwll. Alun Griffith has been appointed as Principle Contractor for the supply and installation of Electric Vehicle (EV) Charging Points. All enabling works completed in respect of works undertaken to connect electrical cables from sub-station to GRP Enclosure Units and the second phase of works to install EV Charging Points is scheduled for June 2022.
- **Local Transport Fund** – Infrastructure enhancements - £0.750m has been awarded to facilitate Infrastructure Enhancements on Anglesey to support bus network delivery work (North Wales Metro) on behalf of Transport for Wales. Time extension has been secured until July 2022. Works during quarter 4 included procuring the Real Time Infrastructure and the appointment and order raised with Highways Term Contractor for the installation phase.
- **Low Carbon Heat Grants** – The Council has been awarded WG funding in relation to Public Sector Low Carbon grants (for Moelfre Primary School (£0.091m) and the Council Offices (£1.033m)) in order to support in the delivering of supplying and installing heat pumps. These grants were offered late in quarter 3 and with a requirement to complete by year end. 90% expenditure was achieved on both grant awards and agreement from WG was obtained to carry forward the remainder of the grant award to financial year 2022/23 for completion in quarter 2.
- **Additional School Maintenance Grant & Free School Meals Grant** - In the latter part of 2021/22, the Authority was awarded £1.236m & £0.594m respectively, of additional grant funding for school Capital maintenance works. The grant funding was used to fund locally determined capital schemes in 2021/22, replacing funding from the Authority's own resources. The funding saved by the Authority from this grant will now be used to fund school Capital maintenance works in 2022/23.

## 3.2 Capital Receipts

3.2.1 The Capital Receipts for the 2021/22 Financial Year was:-

|                      | Budget<br>2021/22<br>£'000 | Received to<br>31-March-2022<br>£'000 | Variance<br>(Under) / Over<br>budget<br>£'000 |
|----------------------|----------------------------|---------------------------------------|---|
| <b>Council Fund:</b> |                            |                                       |   |
| Smallholdings        | 300                        | 405                                   | 105   |
| General              | 284                        | 1,521                                 | 1,237   |
| Industrial           | 0                          | 0                                     | 0   |
| Schools              | 192                        | 0                                     | (192)   |
| <b>Total</b>         | <b>776</b>                 | <b>1,926</b>                          | <b>1,150</b>                                  |

**3.2.2** The Useable Capital Receipts for 2021/22 was £1.926m, against the budget of £0.776m, which is over the budget. The main reason for the variance is that assets that were included in the budgeted figure were not sold in the year, amounting to £290k. One of these is now not actively being held for sale in 2022/23, with the others anticipated to be sold in 2022/23. This is countered with capital receipts being received in the year which were not included in the budgeted figure (£1.389m) and also receiving more for assets sold than anticipated in the budget (£51k).

As can be seen in Appendix B, some Capital schemes will be completed in the next financial year, with the funding for these schemes also being forwarded to 2022/23, and these Capital receipts slippage will part fund the capital programme slippage. Any surplus capital receipts, after funding any overspend and the further works, will be transferred to the General Fund Capital Receipts. However, not all of this figure will be available to fund the general fund capital programme, as there will be funding earmarked to fund the Sustainable Communities for Learning programme as part of the Isle of Anglesey County Council's match funding, as well as Leisure earmarked reserve to fund leisure improvements.

#### **4. FUTURE YEARS**

**4.1** The Capital Budget Report for 2022/23 was considered and approved by the full Council on 10 March 2022. The total capital programme for 2022/23 (including Sustainable Communities for Learning and Housing Revenue Account) totals £35.961m. This can be broken down to:-

- **General Fund**
  - 2021/22 committed brought forward - £1.322m
  - Refurbishment / Replacing Existing Assets - £5.042m
  - New Capital Projects 2022/23 - £2.215m
  - Sustainable Communities for Learning - £8.598m
- **Housing Revenue Account (HRA)**
  - 2022/23 allocation for schemes - £18.784m

The proposed funding will be £7.662m (21%) from external funding sources, such as Capital Grants, and £28.299m (79%) from internal sources. This includes £3.325m of supported borrowing, £11.399m of unsupported borrowing, with the remaining £13.575m funded from the Council's own reserves.

**4.3** As can be seen in Appendix B, it is proposed that £11.242m will be carried forward into 2022/23 as slippage for capital schemes that did not complete by the end of March 2022. The schemes relate to the General Fund entirely, as no slippage was requested for HRA schemes due to the allocation in the budget for 2022/23 being deemed sufficient for the proposed capital spend. The funding for these slippage schemes will also slip into 2022/23, and this comprises £0.252m Capital Receipts, £4.425m of Capital Grants, Supported Borrowing £3.816m, £0.200m from unsupported borrowing and £2.472m from Reserves and £0.077m in relation to a loan. There is sufficient underspending against these funding streams that can be carried forward to 2022/23.

**4.4** If the slippage in Appendix B to this report is approved by this Committee, the total Capital Programme for 2022/23 will be £47.203m, of which £28.419m will be General Fund and £18.784m HRA. Additional schemes may be added onto the Capital Programme during 2022/23 if additional grant funding becomes available.



## **5. IMPACT ON THE TREASURY MANAGEMENT STRATEGY**

- 5.1** The Capital Finance Requirement (CFR) at 31 March 2022 is £137.804m, which is the underlying need for the Authority to borrow to be able to fund its Capital Programme. The external borrowing currently stands at £125.349m.

The Authority is within its authorised borrowing limits, as per the 2021/22 Treasury Management Strategy Statement (Appendix 11 of that statement). A full review on Treasury Management will be presented to the Governance and Audit Committee and the Executive in due course.

## **6. CONCLUSION**

- 6.1** The level of underspending, although significant (47% of the funding available), is not unexpected when dealing with a number of large complex projects which need to receive political approval, follow procurement regulations, require approval from Welsh Government or other funding bodies and are subject to unexpected issues once the work commences on site. The majority of the underspending relates to large projects, where the timing of the work has not followed the planned timetable (Sustainable Communities for Learning programme, Gypsy and Traveller site, Infrastructure projects and Acquisition of Existing Properties and Development of New Properties for the HRA). With large capital projects, unexpected delays do normally occur and it is not unusual to see expenditure on these types of projects slipping. In all cases, the funding for the projects have been secured and will be carried forward to 2022/23, with no loss of resources for the Council.

APPENDIX B

**Summary of the Capital Expenditure against the Capital Budget and the slippage into 2022/23**

| Service  | Annual Budget (£) | Total Expenditure (£) | Total (Under) / Overspend (£) | Annual Budget Spent % | Variance % | Underspend to be carried forward to 2022/23 (£) | Comments  |
|--|-------------------|-----------------------|-------------------------------|-----------------------|------------|---|---|
| <b>Housing General Fund</b>  |                   |                       |                               |                       |            |   |   |
| Disabled Facilities Grants   | 600,000           | 504,774               | (95,226)                      | 84                    | 16         | 95,226  | Slippage required in order to ensure adequate funds to finance substantial DFG schemes. Slippage funded by <b>supported borrowing</b> . |
| TRIP First Time Buyer Grant  | 207,442           | 207,442               | 0                             | 100                   | 0          | 0   |   |
| TRIP Landlord Grant Scheme   | 20,000            | 20,000                | 0                             | 100                   | 0          | 0   |   |
| Residential Site for Gypsies and Travellers                          | 492,977           | 2,136                 | (490,841)                     | 0                     | 100        | 490,841   | Slippage funded by <b>supported borrowing</b> .   |
| Compulsory Purchase Scheme   | 170,000           | 183,332               | 13,332                        | 108                   | (8)        | 0   |   |
| Enable Grant   | 102,520           | 93,654                | (8,866)                       | 91                    | 9          | 0   | Grant award for 2021/22 year only - no slippage.  |
| Place Making Grant Housing   | 7,410             | 7,410                 | 0                             | 100                   | 0          | 0   |   |
| Affordable Housing   | 30,650            | 0                     | (30,650)                      | 0                     | 100        | 30,650  | Slippage funded by <b>capital receipts</b> .  |
| <b>Total</b>   | <b>1,630,999</b>  | <b>1,018,748</b>      | <b>(612,250)</b>              | <b>62</b>             | <b>38</b>  | <b>616,717</b>                                  |   |
| <b>Housing HRA</b>   |                   |                       |                               |                       |            |   |   |
| Central Heating Contract   | 400,000           | 15,482                | (384,518)                     | 4                     | 96         | 0   |   |
| Housing Maintenance Unit Vehicles                                    | -                 | 132,535               | 132,535                       |                       |            | 0   |   |
| Planned Maintenance Contract   | 4,725,000         | 2,745,722             | (1,979,278)                   | 58                    | 42         | 0   |   |
| Energy Performance Improvement                                       | 1,000,000         | 226,009               | (773,991)                     | 23                    | 77         | 0   |   |
| Environmental Works  | 880,000           | 103,966               | (776,034)                     | 12                    | 88         | 0   |   |
| Acquisition of Existing Properties and Development of new properties | 13,005,797        | 5,559,856             | (7,445,941)                   | 43                    | 57         | 0   | No slippage required - new budget for financial year 2022/23 is sufficient to fund proposed capital expenditure.                        |
| Public Sector Adaptations  | 350,000           | 266,001               | (83,999)                      | 76                    | 24         | 0   |   |
| Fire Risk  | 450,000           | -                     | (450,000)                     | 0                     | 100        | 0   |   |
| Contaminated Land  | -                 | 7,623                 | 7,623                         |                       |            | 0   |   |
| WHQS   | 1,750,000         | 665,852               | (1,084,148)                   | 38                    | 62         | 0   |   |
| <b>Total</b>   | <b>22,560,797</b> | <b>9,723,046</b>      | <b>(12,837,751)</b>           | <b>43</b>             | <b>57</b>  | <b>0</b>  |   |

| Service  | Annual Budget (£) | Total Expenditure (£) | Total (Under) / Overspend (£) | Annual Budget Spent % | Variance % | Underspend to be carried forward to 2022/23 (£) | Comments   |
|--|-------------------|-----------------------|-------------------------------|-----------------------|------------|---|--|
| <b>Lifelong Learning</b>                                       |                   |                       |                               |                       |            |   |  |
| Disabled Access in Education Building                          | 400,000           | 255,489               | (144,511)                     | 64                    | 36         | 144,511   | Less requests for disabled pupils received. Work required at Holyhead Secondary School is subject to the feasibility on the house blocks.  |
| Refurbish Education Building                                   | 3,654,630         | 1,807,412             | (1,847,218)                   | 49                    | 51         | 1,847,218                                       | In the latter part of 2021/22, the Authority was awarded £1.236m of additional grant funding for school Capital maintenance works. The grant funding was used to fund locally determined capital schemes in 2021/22, replacing funding from the Authority's own resources. The funding saved by the Authority from this grant will now be used to fund school Capital maintenance works in 2022/23 - funded by <b>supported borrowing &amp; reserves</b> .               |
| Free School Meals Grant  | 588,016           | 40,813                | (547,203)                     | 7                     | 93         | 547,203   | In the latter part of 2021/22, the Authority was awarded £0.588m of additional grant funding for schools in relation to the preparation of the free school meals roll out. The grant funding was used to fund locally determined capital schemes in 2021/22, replacing funding from the Authority's own resources. The funding saved by the Authority from this grant will now be used to fund school Capital maintenance works in 2022/23 - funded by <b>reserves</b> . |
| Ysgol Bodedern Equipment                                       | 70,466            | 70,466                | 0                             | 100                   | 0          | 0   |  |
| School Safety  | 200,000           | 63,208                | (136,792)                     | 32                    | 68         | 136,792   | Fund to undertake a review of schools site risk assessments - anticipated to progress in 2022/23 - to be funded by <b>supported borrowing</b> .  |
| Demolition of schools  | 33,150            | 101,295               | 68,145                        | 306                   | (206)      | 0   |  |
| Canolfan Addysg y Bont - Roof                                  | 1,500,000         | 509,149               | (990,851)                     | 34                    | 66         | 990,851   | Remaining works to be completed - slippage funded by <b>reserves</b> .   |
| Chromebooks  | 305,000           | 304,917               | (83)                          | 100                   | 0          | 0   |  |
| Resurfacing Play Areas   | 300,000           | 281,244               | (18,756)                      | 94                    | 6          | 18,756  | Remaining works to be completed - slippage funded by <b>reserves</b> .   |
| Flying Start Capital Grant                                     | 217,000           | 215,310               | (1,690)                       | 99                    | 1          | 0   | Grant award for 2021/22 year only - no slippage.   |
| Play Capital Grant   | 112,000           | 112,500               | 500                           | 100                   | (0)        | 0   |  |
| Childcare Grant (PM costs and grant scheme)                    | 269,515           | 181,277               | (88,238)                      | 67                    | 33         | 88,238  | Ongoing scheme - funded by <b>grant</b> .  |
| Increasing Capacity for Childcare Grant (Childcare provisions) | 792,901           | 514,311               | (278,590)                     | 65                    | 35         | 0   | Grant award for 2021/22 year only - no slippage.   |
| Band A Programme   | 5,717,000         | 4,048,639             | (1,668,361)                   | 71                    | 29         | 0   | Scheme is progressing well - New allocation will be in line with updated Matrix received.  |
| Band B Programme   |                   |                       |                               |                       |            |   | Due to reprofile of scheme and new allocation, no slippage is required. New allocation will be in line with updated Matrix received.   |
|  | 1,523,000         | 327,093               | (1,195,907)                   | 21                    | 79         | 0   |  |
| <b>Total</b>   | <b>15,682,678</b> | <b>8,833,123</b>      | <b>(6,849,555)</b>            | <b>56</b>             | <b>44</b>  | <b>3,773,569</b>                                |  |

| Service  | Annual Budget (£) | Total Expenditure (£) | Total (Under) / Overspend (£) | Annual Budget Spent % | Variance % | Underspend to be carried forward to 2022/23 (£) | Comments   |
|--|-------------------|-----------------------|-------------------------------|-----------------------|------------|---|--|
| <b>Economic and Regeneration</b>               |                   |                       |                               |                       |            |   |  |
| Leisure Improvements                           | 188,722           | 0                     | (188,722)                     | 0                     | 100        | 188,722   | Plans for the budget for next financial year and, therefore, the remaining budget will be required to slip - funded by <b>reserves</b> . |
| Holyhead 3G Pitch                              | 150,000           | 154,993               | 4,993                         | 103                   | (3)        | 0   |  |
| Amlwch Fitness Suite                           | 70,000            | 56,155                | (13,845)                      | 80                    | 20         | 13,845  | Scheme continuing into 2022/23 - slippage funded by <b>reserves</b> .  |
| Crossing - New Park Road                       | 30,000            | 29,473                | (527)                         | 98                    | 2          | 0   |  |
| Tourism Gateway                                | 1,340,000         | 0                     | (1,340,000)                   | 0                     | 100        | 50,000  | Council funding to be carried forward - new grant allocation in 2022/23 budget - slippage funded by <b>supported borrowing</b> .         |
| Holyhead Strategic Infrastructure              | 150,000           | 119,393               | (30,607)                      | 80                    | 20         | 0   |  |
| Penrhos Phase 2                                | 1,231,000         | 101,110               | (1,129,890)                   | 8                     | 92         | 1,129,890                                       | Scheme continuing into 2022/23 - slippage funded by <b>grant, supported borrowing and reserves</b> .                                     |
| Planning System Invest to Save                 | 5,565             | 6,337                 | 772                           | 114                   | (14)       | 0   |  |
| Economic Development & Environmental Wellbeing | 85,600            | 0                     | (85,600)                      | 0                     | 100        | 85,600  | Requested slippage for funds to be utilised in the future - funded by <b>supported borrowing</b> .                                       |
| Porth Wrach Slipway – Enforcement Cameras      | 30,000            | 0                     | (30,000)                      | 0                     | 100        | 30,000  | Slippage funded by <b>supported borrowing</b> .  |
| Newry Community Centre                         | 48,201            | 42,565                | (5,635)                       | 88                    | 12         | 0   |  |
| Gateway Units                                  | 1,909,000         | 1,037,165             | (871,835)                     | 54                    | 46         | 871,835   | Scheme continuing into 2022/23 - slippage funded by <b>grant, supported and unsupported borrowing</b> .                                  |
| Gateway Site JV                                | 231,000           | 88,931                | (142,069)                     | 38                    | 62         | 142,069   | Scheme continuing into 2022/23 - slippage funded by <b>grant</b> .   |
| Shell Penns                                    | 50,000            | 62,501                | 12,501                        | 125                   | (25)       | 0   |  |
| Amlwch Port Grant                              | 23,062            | 19,226                | (3,836)                       | 83                    | 17         | 3,836   | Slippage funded by <b>grant</b> .  |
| Transforming Towns Covid Grant                 | 10,064            | 0                     | (10,064)                      | 0                     | 100        | 10,064  | Slippage funded by <b>grant</b> .  |
| NRW Vehicle                                    | 14,261            | 14,111                | (150)                         | 99                    | 1          | 0   |  |
| Breakwater Park                                | 3,001             | 3,001                 | 0                             | 100                   | 0          | 0   |  |
| Penrhos Phase 3                                | 14,550            | 14,550                | 0                             | 100                   | 0          | 0   |  |
| PMG Commercial Property Improvements           | 124,032           | 124,032               | 0                             | 100                   | 0          | 0   |  |
| AONB - Green Recovery                          | 257,935           | 20,161                | (237,774)                     | 8                     | 92         | 237,774   | Slippage funded by <b>grant</b> .  |
| AONB Grant - Electric Vehicle                  | 26,121            | 26,512                | 391                           | 101                   | (1)        | 0   |  |
| AONB Grant - Breakwater Playground             | 152,314           | 161,364               | 9,050                         | 106                   | (6)        | 0   |  |
| <b>Total</b>                                   | <b>6,144,427</b>  | <b>2,081,580</b>      | <b>(4,062,847)</b>            | <b>34</b>             | <b>66</b>  | <b>2,763,634</b>                                |  |

| Service  | Annual Budget (£) | Total Expenditure (£) | Total (Under) / Overspend (£) | Annual Budget Spent % | Variance % | Underspend to be carried forward to 2022/23 (£) | Comments   |
|--|-------------------|-----------------------|-------------------------------|-----------------------|------------|---|--|
| <b>Highways</b>  |                   |                       |                               |                       |            |   |  |
| Upgrade Pay and Display Machines in Car Parks Vehicles | 20,068            | 15,535                | (4,533)                       | 77                    | 23         | 4,533   | Orders rolled forward into 2022/23 - funded by <b>supported borrowing</b> .<br>Committed expenditure - funded by and <b>supported borrowing and capital receipts</b> .         |
| Highways Resurfacing                                   | 354,194           | 80,450                | (273,744)                     | 23                    | 77         | 273,744   |  |
| Beaumaris Flood Alleviation Works (WG)                 | 2,189,688         | 2,198,806             | 9,118                         | 100                   | (0)        | 0   |  |
| Pentraeth Flood Alleviation Works (WG)                 | 479,669           | 4,419                 | (475,250)                     | 1                     | 99         | 0   | Final claim submitted - no slippage.   |
| Llansadwrn Flood Alleviation                           | 28,049            | 5,535                 | (22,514)                      | 20                    | 80         | 0   | Final claim submitted - no slippage.   |
| Holyhead & Amlwch Drainage Studies                     | 32,291            | -                     | (32,291)                      | 0                     | 100        | 32,291  | Continuing works - funded by <b>grant and reserves</b> .<br>Continuing works - extension of time approved for grant funding - funded by <b>grant and supported borrowing</b> . |
| Red Wharf Bay Flood Scheme                             | 52,144            | 37,266                | (14,878)                      | 71                    | 29         | 14,878  | Continuing works - extension of time approved for grant funding - funded by <b>grant and reserves</b> .  |
| Llanfair Flood Scheme                                  | 74,153            | 50,220                | (23,933)                      | 68                    | 32         | 23,933  | Continuing works - extension of time approved for grant funding - funded by <b>grant and supported borrowing</b> .   |
| FBC Menai Flood Scheme                                 | 399,647           | 1,998                 | (397,649)                     | 1                     | 99         | 397,649   | Continuing works - extension of time approved for grant funding - funded by <b>grant</b> .   |
| FBC Valley Flood Scheme                                | 156,177           | 34,282                | (121,895)                     | 22                    | 78         | 121,895   | Continuing works - extension of time approved for grant funding - funded by <b>grant</b> .   |
| Valley Construction Flood Scheme                       | 113,316           | 71,967                | (41,349)                      | 64                    | 36         | 41,349  | Continuing works - funded by <b>grant, supported borrowing and reserves</b> .  |
| Flood relief Match Funding                             | 538,000           | 164,044               | (373,956)                     | 30                    | 70         | 373,956   | Continuing works - funded by <b>supported borrowing</b> .  |
| Traeth Coch (Match Funding)                            | 54,300            | -                     | (54,300)                      | 0                     | 100        | 54,300  | Scheme delayed and discussions ongoing to develop an alternative scheme - slippage funded by reserves.   |
| Mill Lane Structure                                    | 225,000           | -                     | (225,000)                     | 0                     | 100        | 225,000   | Continuing works - extension of time approved for grant funding - funded by <b>grant and reserves</b> .  |
| Dwyran Ordinary Watercourse NFM                        | 89,097            | 61,839                | (27,258)                      | 69                    | 31         | 27,258  | Continuing works - extension of time approved for grant funding - funded by <b>grant</b> .   |
| Mill Lane - NFM  | 395,361           | 373,833               | (21,528)                      | 95                    | 5          | 21,528  | Continuing works - extension of time approved for grant funding - funded by <b>grant</b> .   |
| Invest to Save - Vehicles                              | 243,960           | 2,320                 | (241,640)                     | 1                     | 99         | 241,640   | Continuing works - extension of time approved for grant funding - funded by <b>grant</b> .   |
| Small scale grants work                                | 31,987            | 26,919                | (5,068)                       | 84                    | 16         | 5,068   | Continuing works - funded by <b>supported borrowing</b> .  |
| Active Travel  | 574,745           | 385,951               | (188,794)                     | 67                    | 33         | 0   | Grant award for 2021/22 year only - no slippage.   |
| A545 Beaumaris   | 1,055,631         | 1,051,492             | (4,139)                       | 100                   | 0          | 0   | Grant award for 2021/22 year only - no slippage.   |
| Holyhead Gateway Hub                                   | 786               | -                     | (786)                         | 0                     | 100        | 0   |  |
| Road Safety Capital                                    | 42,600            | 42,600                | 0                             | 100                   | 0          | 0   | Grant award for 2021/22 year only - no slippage.   |
| Resilient Roads Fund                                   | 300,000           | 225,368               | (74,632)                      | 75                    | 25         | 0   | Grant award for 2021/22 year only - no slippage.   |
| Local Transport Fund - Infrastructure enhancements     | 220,000           | 208,864               | (11,136)                      | 95                    | 5          | 0   | Grant award for 2021/22 year only - no slippage.   |
| LTF - Electric Vehicle Charge Points                   | 750,000           | 77,122                | (672,878)                     | 10                    | 90         | 672,878   | Continuing works - extension of time approved - funded by <b>grant</b> .   |
| Electric Vehicle Charging Infrastructure               | 272,590           | 144,793               | (127,797)                     | 53                    | 47         | 127,797   | Continuing works - extension of time approved - funded by <b>grant</b> .   |
| <b>Total</b>   | <b>8,993,453</b>  | <b>5,290,096</b>      | <b>(3,703,357)</b>            | <b>59</b>             | <b>41</b>  | <b>2,935,224</b>                                |  |

| Service  | Annual Budget (£) | Total Expenditure (£) | Total (Under) / Overspend (£) | Annual Budget Spent % | Variance % | Underspend to be carried forward to 2022/23 (£) | Comments  |
|--|-------------------|-----------------------|-------------------------------|-----------------------|------------|---|---|
| <b>Waste Management</b>                          |                   |                       |                               |                       |            |   |   |
| Waste Contract                                   | 2,198,779         | 2,198,327             | (452)                         | 100                   | 0          | 0   |   |
| Circular Economy Funding (266)                   | 64,093            | 64,093                | 0                             | 100                   | 0          | 0   |   |
| Circular Economy Funding (265)                   | 13,175            | 7,339                 | (5,836)                       | 56                    | 44         | 5,836   | Extension of time awarded on the grant for specific delayed plant - funded by grant.  |
| <b>Total</b>                                     | <b>2,276,047</b>  | <b>2,269,759</b>      | <b>(6,288)</b>                | <b>100</b>            | <b>0</b>   | <b>5,836</b>                                    |   |
| <b>Property</b>                                  |                   |                       |                               |                       |            |   |   |
| Refurbish Existing Assets                        | 854,953           | 485,379               | (369,574)                     | 57                    | 43         | 369,574   | Plas Arthur projects delayed due to use of site by Canolfan Addysg y Bont - funded by <b>supported borrowing</b> .                                |
| Salix Phase 1                                    | 207,662           | 130,594               | (77,068)                      | 63                    | 37         | 77,068  | Remaining works to be completed - funded by <b>loan</b> .   |
| Salix Phase 2                                    | 400,000           | 400,123               | 123                           | 100                   | (0)        | 0   |   |
| Low Carbon Heat Grant - Council Offices          | 1,033,601         | 913,038               | (120,563)                     | 88                    | 12         | 120,563   | Continuing project - funded by <b>grant</b> .   |
| Low Carbon Heat Grant - Moelfre Primary School   | 91,250            | 82,125                | (9,125)                       | 90                    | 10         | 9,125   | Continuing project - funded by <b>grant</b> .   |
| Smallholding Refurbishments                      | 212,277           | 128,600               | (83,677)                      | 61                    | 39         | 83,677  | Funded by <b>capital receipts</b> .   |
| <b>Total</b>                                     | <b>2,799,743</b>  | <b>2,139,860</b>      | <b>(659,883)</b>              | <b>76</b>             | <b>24</b>  | <b>660,007</b>                                  |   |
| <b>Transformation</b>                            |                   |                       |                               |                       |            |   |   |
| ICT- Core Infrastructure                         | 418,466           | 0                     | (418,466)                     | 0                     | 100        |   |   |
| ICT - Desktop Refresh                            | 122,193           | 287,545               | 165,352                       | 235                   | (135)      | 280,708   | Intentional underspend due to having to replace the main flash storage system in 2022/23 - slippage funded by <b>supported borrowing</b> .        |
| ICT - Anglesey Connected (AC) to PSBA transition | 23,244            | 0                     | (23,244)                      | 0                     | 100        |   |   |
| ICT - Upgrade meeting rooms                      | 19,964            | 15,614                | (4,350)                       | 78                    | 22         |   |   |
| Hybrid Meeting Rooms                             | 210,000           | 192,430               | (17,570)                      | 92                    | 8          | 0   |   |
| EdTech IT Equip                                  | 241,917           | 241,917               | 0                             | 100                   | 0          | 0   |   |
| Hwb IT Infrastructure                            | 30,000            | 56,149                | 26,149                        | 187                   | (87)       | 0   |   |
| <b>Total</b>                                     | <b>1,065,784</b>  | <b>793,655</b>        | <b>(272,129)</b>              | <b>74</b>             | <b>26</b>  | <b>280,708</b>                                  |   |
| <b>Planning</b>                                  |                   |                       |                               |                       |            |   |   |
| Holyhead Market Hall Hub Project                 | 262,404           | 104,509               | (157,895)                     | 40                    | 60         | 0   | Capital works now complete.   |
| Holyhead Regeneration (THI Phase II)             | 952,960           | 279,652               | (673,308)                     | 29                    | 71         | 75,000  | Council funding to be carried forward - new grant allocation in 2022/23 budget - slippage funded by <b>capital receipts and capital reserve</b> . |
| <b>Total</b>                                     | <b>1,215,364</b>  | <b>384,161</b>        | <b>(831,203)</b>              | <b>32</b>             | <b>68</b>  | <b>75,000</b>                                   |   |
| <b>Adult Services</b>                            |                   |                       |                               |                       |            |   |   |
| ICF  | 994,246           | 919,892               | (74,354)                      | 93                    | 7          | 0   | Budgets of individual schemes within ICF altered throughout the year, new scheme for next year, no slippage.                                      |
| Bryn Hwfa Community Hub                          | 13,155            | 0                     | (13,155)                      | 0                     | 100        | 13,155  | Ongoing works funded by <b>grant</b> .  |
| Plas Crigyll Refurbishment                       | 37,978            | 3,081                 | (34,897)                      | 8                     | 92         | 34,897  | Continued delay in supply of windows and possibility of having to re-tender - slippage funded by <b>supported borrowing</b> .                     |
| Plas Mona Refurbishment                          | 83,371            | 0                     | (83,371)                      | 0                     | 100        | 83,371  | Delayed due to continued inability to gain access to the home - slippage funded by <b>supported borrowing</b> .                                   |
| <b>Total</b>                                     | <b>1,128,750</b>  | <b>922,972</b>        | <b>(205,778)</b>              | <b>82</b>             | <b>18</b>  | <b>131,423</b>                                  |   |
| <b>TOTAL</b>                                     | <b>63,498,042</b> | <b>33,457,000</b>     | <b>(30,041,041)</b>           | <b>53</b>             | <b>47</b>  | <b>11,242,118</b>                               |   |



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| <b>Isle of Anglesey County Council</b> |   |
|--|---|
| Report to:                             | <b>EXECUTIVE COMMITTEE</b>  |
| Date:                                  | <b>29 JUNE 2022</b>   |
| Subject:                               | <b>HOUSING REVENUE ACCOUNT OUTTURN REPORT QUARTER 4 2021/22</b>   |
| Portfolio Holder(s):                   | <b>COUNCILLOR ROBIN WYN WILLIAMS</b>  |
| Head of Service / Director:            | <b>MARC JONES – DIRECTOR OF FUNCTION (RESOURCES) / SECTION 151 OFFICER</b>  |
| Report Author:<br>Tel:<br>E-mail:      | <b>BETHAN HUGHES OWEN</b><br>01248 752663<br><a href="mailto:BethanOwen2@ynysmon.llyw.Cymru">BethanOwen2@ynysmon.llyw.Cymru</a> |
| Local Members:                         | <b>n/a</b>  |

**A –Recommendation/s and reason/s**

1. The Executive is requested to note the following:-
  - (i) The position set out in respect of the financial performance of the Housing Revenue Account (HRA) for the 2021/22 financial year.
  
2. **Background**
  - (i) The report here shows the revenue budget with a budgeted surplus of £8,771k.
  - (ii) The capital budget for 2021/22 was £22,561k, including allowance for expenditure that was not completed from the 2020/21 capital budget amounting to £2,248k. This was originally to be part funded by grants £2,674k and borrowing £2,000k.
  - (iii) The combination of both the revenue budget and adjusted capital budget gave a planned budget deficit of £9,116k, which would be funded from the HRA reserve.
  - (iv) The HRA is ‘ringfenced’, and its reserves cannot be transferred to the General Fund, nor can General Fund reserves be used to fund the HRA.
  
3. This report sets out the financial performance of the HRA for the period from 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022.
  
4. **Overview**
  - (i) The HRA revenue surplus / deficit at the end of the year shows an overspend of £942k compared to the budget. More detail is shown in Appendix A.
  - (ii) The Capital expenditure is £12,667k below budget, this is after taking account of the additional Social Housing Grant funding of £706k. More detail is shown in Appendix A and B.
  - (iii) The surplus (combining both revenue and capital) is £11,726k lower than the budget, largely the result of lower than budgeted capital expenditure. This is an increase of £1,851k compared to the forecast shown in the Quarter 3 report, this mainly relates to additional Capital Grant Income received in Quarter 4 which offset the fall in the revenue surplus of £648k compared to the Quarter 3 forecast.

## **5. Income**

- (i) At the end of the financial year, total income was £230k below budget, as noted below.
- (ii) Rental income was £388k below budget at the end of the year, £149k worse than forecast at the end of Quarter 3. The actual income at the year end was lower than the previous forecast due to the fact that no rent was charged for the Christmas week. As previously reported, it is apparent that the budget was optimistic when set up, and steps have been taken to ensure that the budget is more accurately set for 2022/23.
- (iii) Service charge income, which is based on the actual costs incurred, was £18k better than budget but £7k below the forecast at the end of Quarter 3.
- (iv) Other income included provision for grants that are traditionally received in the final quarter of the year. These have not been available this year, resulting in the income being £70k below budget.
- (v) Provision for bad debt was originally calculated at 1.5% of rent income, similar to last year. At the end of the financial year, the total rent arrears stood at £838k, compared to £818k at the same period last year, an increase of just £20k despite the effects of Covid on tenants' ability to pay. The final sum set aside in the accounts for bad debt is £79k, £213k better than the budget and an improvement of £63k from the Quarter 3 forecast.

## **6. Non Repairs and Maintenance Expenditure**

- (i) At the end of the financial year, non repairs and maintenance expenditure was £67k below budget. This underspend has decreased by £43k from the £110k forecasted underspend in Quarter 3.
- (ii) Other revenue expenditure shows an overspend of £56k compared to a break even forecast at the end of Quarter 3. This is the result of expenditure on IT during the final quarter.
- (iii) The Tenant Participation heading has underspent by £117k compared to the budget, this is £7k higher than the £110k forecasted underspend at the end of Quarter 3. There have been staff vacancies (now successfully filled), and Covid has restricted the number of tenant participation events that could take place.

## **7. Repairs and Maintenance**

- (i) The Housing Maintenance Unit (HMU) shows an overspend of £942k at the end of the financial year, this is mainly due to an overspend of £219k on spending with subcontractors, £189k on stores materials, £100k specialist services, £74k relates to fleet costs and staffing overspends account for £59k of the overspend. A significant proportion of the subcontractor overspend was incurred engaging a contractor to undertake Electrical Installation Condition Reports (EICR) which were suspended during the Covid pandemic. Labour expenditure for this workstream alone exceeded £120k, with associated additional store materials costs also incurred in order to comply with expectations that homes should have EICR's undertaken every 5 years.
- (ii) There has been a programme of planned maintenance to recover the backlog caused when Covid restricted visits to essential maintenance. This is an increase of £492k compared to the forecast at the end of Quarter 3. As a result of this programme, there was a total of 31,037 (an increase of 26.8%) works orders raised during the financial year, compared to 24,475 works orders raised during the previous financial year.

- (iii) Following consultation and securing Human Resource support, the Housing Maintenance Unit employed a further 3 apprentices at total cost of approximately £75k, which did not form part of the original core budget for 2021/22.
- (iv) Expenditure on non HMU building maintenance staff was £36k below budget at the end of the financial year, and £9k less than the forecast at the end of Quarter 3. There are problems with recruiting staff in this area, causing the underspend.
- (v) Other Repairs and Maintenance costs were underspent by £19k at year end, this is £46k less than the Quarter 3 forecast underspend of £65k. Expected expenditure on sewage treatment works has been deferred until 2022/23 and, during the final quarter, there was expenditure on fire prevention works that had originally been planned to form part of the capital programme.

## 8. Year End Adjustments

- (i) This heading covers items of expenditure (capital financing costs and recharges from the General Fund) that form part of the year end accounting process. In the event, these showed an underspend of £108k compared to the original budget, with the lower than planned capital expenditure resulting in capital financing charges being lower by £136k.

## 9. Capital Expenditure

- (i) The original capital programme, approved by the Council for 2021/22 in March 2021, totalled £20,313k. This excluded an amount carried forward from the 2020/21 capital programme, totalling £2,248k, giving a total budget of £22,561k. This was to be funded by the MRA of £2,674k, borrowing of £2,000k and a contribution from the revenue account of £17,887k. At the end of the financial year, the expenditure totalled £10,458k, an underspend of £12,103k plus additional grant funding was received to the sum of £565k. Overall, the total underspend on capital expenditure amounted to £12,667k. The majority of the expenditure plans will be rolled forward into the 2022/23 capital programme and the HRA fund will be available to fund the programme in 2022/23. The most significant variances are outlined below:-
- (ii) The budget assumed that 15 former Council houses would be purchased but, since the Covid Pandemic, the Service is finding a greater level of difficulty to procure houses at a price which meets the investment criteria because of increased house prices and greater competition from private buyers. During the financial year, 27 ex Council houses for sale were viewed but only 9 of these properties were actually purchased. Additionally, the newbuild housing process includes the requirement to obtain a number of approvals, for example; Planning, SAB (drainage) and Welsh Government grant approval. Three significant developments that were forecast to commence this financial year in Newborough (14 houses), Pentraeth (10 houses) and Holyhead (15 houses), have suffered from delays in the process, and building contracts will not now be signed until the 2022/23 financial year. These factors account for £7,446k of the underspend in the capital programme.
- (iii) The Covid pandemic and associated working restrictions has also impacted on planned investment in the existing stock. In particular, schemes involving significant time working inside people's homes have not been progressed as planned. Examples include planned WHQS kitchen replacement works and plans to install fire suppression systems in two medium rise sheltered blocks of flats. In addition, there is an under expenditure on Energy Efficiency Improvements which is due to on-going negotiations with the District Network Operator (DNO). Unfortunately, the DNO has had network capacity issues significantly reducing the number of systems approved by the DNO for installation during 2021/22.

- (iv) Covid risk assessments and method statements adopted during the pandemic, together with a shortage or total unavailability of certain key products, has also resulted in delays with the completion of existing schemes. This has impacted negatively on the timing of scheme preparation and tendering in the current financial year. For example, the proposed boiler replacement programme for 2021/22 was delayed following contract award due to manufacturing delays as a result of industry wide issues with sourcing key elements. The scheme eventually commenced towards the end of Quarter 4.
- (v) Due to uncertainty around Covid restrictions, unavoidable delays on other planned schemes and problems encountered by contractors with sourcing core materials, Housing Services suspended the preparation and tendering of a traditional planned maintenance scheme programmed for 2021/22. This decision impacted negatively on expected expenditure levels. The scheme will now be tendered during Quarter 1 2022/23.
- (vi) Expenditure on some replacement HMU vehicles has been brought forward from 2022/23, totalling £159k.
- (vii) The underspend on capital expenditure means that the amount funded from the HRA revenue account is similarly reduced. The balance is then available to fund projects that have been deferred into next year.

**10. HRA balance**

- (i) The opening balance of the HRA reserve stood at £9,723k. The revised budget allowed for the use of £9,116k of this balance. However, the outturn position means that the sum of £2,610k can be added to the balance, therefore, the closing balance of the HRA reserve as at 31<sup>st</sup> March 2022 is £12,333k. This balance is ringfenced and is, therefore, only available to fund future HRA expenditure.

**B – What other options did you consider and why did you reject them and/or opt for this option?**

Not applicable

**C – Why is this a decision for the Executive?**

This matter is delegated to the Executive.

**Ch – Is this decision consistent with policy approved by the full Council?**

Yes

**D – Is this decision within the budget approved by the Council?**

Yes

**Dd – Assessing the potential impact (if relevant):**

|   |  |   |
|---|--|---|
| 1 | How does this decision impact on our long term needs as an Island? | The report is for monitoring purposes only and is used along with other reports to set the HRA business plan and annual budget. In setting the annual budget, the impact on the long term needs of the Island will be assessed. |
|---|--|---|

|   |  |  |
|---|--|--|
| 2   | Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority? If so, how?  | Not applicable   |
| 3   | Have we been working collaboratively with other organisations to come to this decision? If so, please advise whom.   | Not applicable   |
| 4   | Have Anglesey citizens played a part in drafting this way forward, including those directly affected by the decision? Please explain how.  | The Housing Service regularly consult with their tenants and the results of those consultations are fed into the business planning process and then on to the annual budget process. |
| 5   | Note any potential impact that this decision would have on the groups protected under the Equality Act 2010.   | Not applicable   |
| 6   | If this is a strategic decision, note any potential impact that the decision would have on those experiencing socio-economic disadvantage.   | Not applicable   |
| 7   | Note any potential impact that this decision would have on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language. | Not applicable   |
| <b>E – Who did you consult?</b>   |  | <b>What did they say?</b>  |
| 1   | Chief Executive / Senior Leadership Team (SLT) (mandatory)   |  |
| 2   | Finance / Section 151 (mandatory)  | n/a – this is the Section 151 Officer's report   |
| 3   | Legal / Monitoring Officer (mandatory)   | The Monitoring Officer is a member of the SLT.   |
| 4   | Human Resources (HR)   | N/A  |
| 5   | Property   | N/A  |
| 6   | Information Communication Technology (ICT)   | N/A  |
| 7   | Procurement  | N/A  |
| 8   | Scrutiny   | The results of the HRA quarterly monitoring reports are reported to the Finance Scrutiny Panel   |
| 9   | Local Members  | N/A  |
| <b>F - Appendices:</b>  |  |  |
| <ul style="list-style-type: none"> <li>Appendix A – Revenue expenditure and forecasts to end of quarter 4</li> <li>Appendix B – Capital expenditure and forecast to end of quarter 4</li> </ul> |  |  |
| <b>Ff - Background papers (please contact the author of the Report for any further information):</b>  |  |  |
| <ul style="list-style-type: none"> <li>HRA 30 Year Business Plan 2020/50 (as approved by this Committee in May 2021)</li> </ul>   |  |  |

## HOUSING REVENUE ACCOUNT OUTTURN 2021/22

|  | Annual Budget 2021/22 | Outturn             | Variance         | Q3 Forecasted Outturn | Change from Q3 Forecast |
|--|-----------------------|---------------------|------------------|-----------------------|-------------------------|
|  | £                     | £                   | £                |                       |                         |
| <b>REVENUE ACCOUNT</b>                           |                       |                     |                  |                       |                         |
| <b>Income</b>                                    |                       |                     |                  |                       |                         |
| Dwellings  | (19,167,000)          | (18,779,013)        | 387,987          | (18,928,000)          | 148,987                 |
| Garages  | (220,000)             | (217,561)           | 2,439            | (220,000)             | 2,439                   |
| Service Charges                                  | (216,000)             | (233,981)           | (17,981)         | (241,000)             | 7,019                   |
| Other  | (203,000)             | (132,611)           | 70,389           | (203,000)             | 70,389                  |
| Bad Debt Provision                               | 292,000               | 79,109              | (212,891)        | 142,000               | (62,891)                |
| <b>TOTAL INCOME</b>                              | <b>(19,514,000)</b>   | <b>(19,284,057)</b> | <b>229,943</b>   | <b>(19,450,000)</b>   | <b>165,943</b>          |
| <b>Non Repairs &amp; Maintenance Expenditure</b> |                       |                     |                  |                       |                         |
| Tenant Participation                             | 248,820               | 131,747             | (117,073)        | 138,820               | (7,073)                 |
| Rent Administration                              | 497,573               | 499,357             | 1,784            | 497,573               | 1,784                   |
| Estate Management                                | 176,911               | 169,825             | (7,086)          | 176,911               | (7,086)                 |
| Other Revenue Expenditure                        | 958,339               | 1,014,147           | 55,808           | 958,339               | 55,808                  |
| <b>Total Non R &amp; M Expenditure</b>           | <b>1,881,643</b>      | <b>1,815,076</b>    | <b>(66,567)</b>  | <b>1,771,643</b>      | <b>43,433</b>           |
| <b>Repairs and Maintenance</b>                   |                       |                     |                  |                       |                         |
| Housing Maintenance Unit (HMU)                   | 3,143,119             | 4,084,624           | 941,505          | 3,593,119             | 491,505                 |
| Building Maintenance Staff (non HMU)             | 935,282               | 899,618             | (35,664)         | 890,282               | 9,336                   |
| Other Repairs and Maintenance                    | 662,572               | 643,294             | (19,278)         | 597,572               | 45,722                  |
| <b>Total Repairs &amp; Maintenance</b>           | <b>4,740,973</b>      | <b>5,627,536</b>    | <b>886,563</b>   | <b>5,080,973</b>      | <b>546,563</b>          |
| <b>Year End Adjustments</b>                      |                       |                     |                  |                       |                         |
| Capital Financing Charges                        | 2,518,000             | 2,382,485           | (135,515)        | 2,518,000             | (135,515)               |
| Recharge from Housing Services                   | 790,630               | 832,051             | 41,421           | 790,630               | 41,421                  |
| Recharge from Central Services                   | 811,780               | 797,491             | (14,289)         | 811,780               | (14,289)                |
| <b>Total Year End Adjustments</b>                | <b>4,120,410</b>      | <b>4,012,027</b>    | <b>(108,383)</b> | <b>4,120,410</b>      | <b>(108,383)</b>        |
| <b>TOTAL REVENUE EXPENDITURE</b>                 | <b>10,743,026</b>     | <b>11,454,639</b>   | <b>711,613</b>   | <b>10,973,026</b>     | <b>481,613</b>          |
| <b>TOTAL REVENUE (SURPLUS) / DEFICIT</b>         | <b>(8,770,974)</b>    | <b>(7,829,418)</b>  | <b>941,556</b>   | <b>(8,476,974)</b>    | <b>647,556</b>          |

| <b>CAPITAL EXPENDITURE ACCOUNT</b>              |                   |                     |                     |                     |                    |
|---|-------------------|---------------------|---------------------|---------------------|--------------------|
| 2021/22 Expenditure                             | 22,560,797        | 10,458,046          | (12,102,751)        | 10,392,142          | 65,904             |
| Major Repairs Allowance                         | (2,674,000)       | (2,685,000)         | (11,000)            | (2,674,000)         | (11,000)           |
| <b>Other Grants/Borrowing</b>                   | (2,000,000)       | (2,553,578)         | (553,578)           | 0                   | (2,553,578)        |
| <b>TOTAL CAPITAL (SURPLUS) / DEFICIT</b>        | <b>17,886,797</b> | <b>5,219,468</b>    | <b>(12,667,329)</b> | <b>7,718,142</b>    | <b>(2,498,674)</b> |
| <b>NET (INCREASE) / DECREASE IN HRA RESERVE</b> | <b>9,115,823</b>  | <b>(2,609,950)</b>  | <b>(11,725,773)</b> | <b>(758,832)</b>    | <b>(1,851,118)</b> |
| <b>Opening HRA Balance</b>                      | (9,723,000)       | (9,723,000)         |                     | (9,723,000)         | 0                  |
| <b>Net (Increase) / Decrease in HRA Reserve</b> | 9,115,823         | (2,609,950)         | (11,725,773)        | (758,832)           | (1,851,118)        |
| <b>Closing HRA Balance</b>                      | <b>(607,177)</b>  | <b>(12,332,950)</b> | <b>(11,725,773)</b> | <b>(10,481,832)</b> | <b>(1,851,118)</b> |

## APPENDIX B

| Service  | Annual Budget (£) | Outturn (£)       | Variance (£)        | Q3 Forecasted Outturn (£) | Change from Q3 Forecast (£) |
|--|-------------------|-------------------|---------------------|---------------------------|-----------------------------|
| <b><u>Housing HRA</u></b>  |                   |                   |                     |                           |                             |
| Central Heating Contract   | 400,000           | 15,482            | (384,518)           | 300,000                   | (284,518)                   |
| Planned Maintenance Contract                                     | 4,725,000         | 2,753,345         | (1,971,655)         | 2,750,000                 | 3,345                       |
| Energy Performance Improvement                                   | 1,000,000         | 226,009           | (773,991)           | 400,000                   | (173,991)                   |
| Environmental Works  | 880,000           | 103,966           | (776,034)           | 207,623                   | (103,657)                   |
| Acquisition of Existing Properties/Development of New Properties | 13,005,797        | 5,559,856         | (7,445,941)         | 5,425,086                 | 134,770                     |
| Land Acquisition   | 0                 | 735,000           | 735,000             | 0                         | 735,000                     |
| Public Sector Adaptations  | 350,000           | 266,001           | (83,999)            | 350,000                   | (83,999)                    |
| Fire Risk  | 450,000           | 0                 | (450,000)           | 50,000                    | (50,000)                    |
| WHQS   | 1,750,000         | 665,852           | (1,084,148)         | 750,000                   | (84,148)                    |
| HMU Vehicles   | 0                 | 132,535           | 132,535             | 159,433                   | (26,898)                    |
| <b>Totals for Housing HRA</b>                                    | <b>22,560,797</b> | <b>10,458,046</b> | <b>(12,102,751)</b> | <b>10,392,142</b>         | <b>65,904</b>               |



| <b>Isle of Anglesey County Council</b>   |  |
|--|--|
| <b>Report to:</b>  | The Executive  |
| <b>Date:</b>   | 28 June 2022   |
| <b>Subject:</b>  | Cost of Living – Discretionary Scheme  |
| <b>Portfolio Holder(s):</b>  | Robin W Williams – Portfolio Holder – Finance<br>Alun W Mummery – Portfolio Holder - Housing   |
| <b>Head of Service / Director:</b>   | Marc Jones<br>Director of Function (Resources) / Section 151 Officer   |
| <b>Report Author:</b>  | Llinos Wyn Williams – Community Housing Service Manager  |
| <b>Tel:</b>  | 01248 752190   |
| <b>E-mail:</b>   | <a href="mailto:lwwhp@ynysmon.llyw.cymru">lwwhp@ynysmon.llyw.cymru</a>   |
| <b>Local Members:</b>  | n/a  |
| A –Recommendation/s and reason/s   |  |
| <p><b>1.</b> The Welsh Government has provided additional funding to each local authority to enable support under a discretionary scheme, in order to help households considered to be in need of assistance with their living costs.</p> <p>The schemes are intended to provide immediate support to households as Wales recovers from the pandemic, and to deal with the impact of increasing energy and other living costs.</p> <p>In developing a local Discretionary Scheme, each local authority has complete autonomy to target the funds to best support its residents and to ensure its approach best suits the needs of individual households.</p> <p><a href="https://gov.wales/cost-living-support-scheme-guide-local-authorities-html">https://gov.wales/cost-living-support-scheme-guide-local-authorities-html</a></p> <p><b>1.1 The Main Scheme</b> – approximately 23,000 households on Anglesey will receive £150 payment if they are in Council Tax bands A to D, along with any households in receipt of assistance through the Council Tax Reduction Scheme living in properties in bands E to I. This is circa 75% to 80% of our household population.</p> <p><b>1.2 Local Authority Discretionary Scheme</b> – circa. £580,000 is available for the Council to administer based on local need &amp; demand, in order to support households affected by the substantial increased costs of living. It should also be noted that any underspending from the main scheme is to be transferred into the discretionary scheme. It is unclear at this point what the level of underspending will be, if any, but this may result in a significant increase in the funding for the discretionary scheme.</p> <p><b>N.B</b> At the time of writing this report, the Chancellor has released additional funding information for households living in poverty. This should result in additional funding being allocated to the Welsh Government, but is unclear how the Welsh Government will use this funding and whether it will increase the Council’s allocation under the main scheme or the discretionary scheme.</p> | <p><b>2. Phase One of the Discretionary Scheme</b></p> <p><b>2.1</b> Phase One of the Discretionary Scheme will target specific groups of individuals which will be eligible to receive financial support which are as follows:-</p> |

**2.1.1** It is recommended that the Executive approves the following groups to be provided with £150, with a budget of £150,000 administered by IoACC Revenues & Benefits Section.

| <b>GROUP</b>  | <b>POTENTIAL NUMBER OF APPLICANTS (if available)</b> |
|---|--|
| Providing or receiving care – Classes I and J   | 11 & 4   |
| Severe Mental Impairment – Class U  | 135  |
| Care Leavers – Class X  | 10   |
| Residents living in emergency accommodation   | 70   |
| Unpaid carers   | Circa 100 registered with Carers Outreach            |
| Those affected by the benefit cap   | Not currently available                              |
| Residents living in supported accommodation settings  | Circa 50   |
| Social Housing sector bands E and above (larger properties)   | Up to 20   |
| <p><b>Council Tax Reduction Scheme entitlement condition</b></p> <p>If the householder(s) was / were in receipt of support through the Council Tax Reduction Scheme on 15 February 2022, they are automatically assessed as being entitled to a payment of £150 regardless of the valuation band in which their property is placed.</p> | 406  |
| Those who have moved into properties Band A-D or are in receipt of CTR in Band A-I after the qualifying date under the main scheme (15 February 2022), but did not qualify under the main scheme due to the qualifying date.  | Circa 100  |

**2.1.2** It is recommended that the Executive approves hardship funding for residents moving out of emergency accommodation into settled accommodation:-

- Up to £300 of funding to cover food and / or fuel costs during their move on into more settled accommodation. Funding can be used to cover immediate fuel costs, such as oil. Additionally, this aspect can support furniture costs. This funding of £50,000 to be administered by our Statutory Homeless Service based on assessed need.

**2.1.3** It is recommended that the Executive approves £150 for Anglesey residents that are in Higher Education and rent or own accommodation on the Island that were exempt from phase one:-

- £5,000 to be provided to Grwp Llandrillo Menai to administer for the above group;
- £5,000 to be provided to Bangor University to administer for the above group.

**2.1.4** It is recommended that the Executive approves the following for phase two of the cost of living scheme for Anglesey residents that are ex-forces / veterans and are in financial hardship. This funding will be based on an assessed need for up to £300 payment per household in need:-

- £10,000 to be provided to the Anglesey British Legion & SAFFA as part of their offering when supporting veterans in hardship.

**2.1.5** It is recommended that the Executive approves the following group for Anglesey residents that are in financial hardship and have no access to additional hardship funding, such as the Discretionary Assistance Fund. Funding can support food & fuel costs.

This aspect will support residents that are 'in-work' poverty. This funding will be based on an assessed need for up to £300 payment that can be administered by our internal Welfare Rights Unit (O'Toole), our internal Financial Inclusion Team and CAB Ynys Môn.

This aspect will cover all socio-demographic backgrounds and is focused on the evidence of hardship.

- £100,000 to be administered by our internal Welfare Rights Unit (O'Toole), our internal Financial Inclusion Team and CAB Ynys Môn.


**2.1.6** The Isle of Anglesey County Council Section 151 Officer has the authority to increase budgets for organisations based on an accepted business case, demonstrating the need and demand.

### 3. Summary

**3.1** Based on the proposals set out above, the total sum allocated is as follows:-

| <b>Category</b>  | <b>Total Sum Allocated<br/>£</b> |
|--|----------------------------------|
| Individuals not eligible under the main scheme   | 150,000                          |
| Residents moving out of emergency accommodation  | 50,000                           |
| Residents in Higher Education  | 10,000                           |
| Ex Forces / Veterans   | 10,000                           |
| Individuals experiencing hardship who do not have access to any other assistance funds | 100,000                          |
| <b>TOTAL ALLOCATED</b>   | <b>320,000</b>                   |

|   |   |  |  |
|---|---|--|--|
| <p><b>3.2</b></p> <p><b>3.3</b></p>   | <p>This leaves a balance of £260,000 to be allocated, although, depending on take up, this figure may change (as per paragraph 2.1.6 above). Once the rollout of the main scheme has been completed, it will be possible to determine how much of the funding transfers across to fund the discretionary scheme. Further work will be required to assess the impact of both the main scheme and phase 1 of the discretionary scheme and this will help to shape how to use the remaining funds.</p> <p>A further report will be submitted to the Executive in due course with recommendations as how to utilise the remaining funding (Phase 2 of the Discretionary Scheme). The options may include targeting funding to further categories of residents who are still experiencing financial hardship, awarding further payments to those who have already received a grant through the discretionary scheme, making a further payment to certain categories of households that have received the £150 through the main scheme or making grant payments to bodies which help and support individuals experiencing financial hardship.</p> |  |  |
| <p><b>B – What other options did you consider and why did you reject them and/or opt for this option?</b></p>   |   |  |  |
| <p>The Main Scheme will cover 75%-80% of Anglesey households, to which each household will receive £150.</p> <p>Phase 1 of the Discretionary Scheme covers vulnerable groups and allows Financial Inclusion, Welfare Rights and debt service providers to support households in need. Other categories were considered, but Officers were conscious that widening the criteria further could result in more applications being received than could be covered by the funding available.</p> <p>Phase 2 of the Discretionary Scheme will allow the opportunity to provide financial support to other groups of residents who have not received support from the Main Scheme or from Phase 1 of the Discretionary Scheme.</p> |   |  |  |
| <p><b>C – Why is this a decision for the Executive?</b></p>   |   |  |  |
| <p>This matter is viewed as a decision for the Executive.</p>   |   |  |  |
| <p><b>Ch – Is this decision consistent with policy approved by the full Council?</b></p>  |   |  |  |
| <p>Not applicable</p>   |   |  |  |
| <p><b>D – Is this decision within the budget approved by the Council?</b></p>   |   |  |  |
| <p>Not applicable – Welsh Government funding</p>  |   |  |  |
| <p><b>Dd – Assessing the potential impact (if relevant):</b></p>  |   |  |  |
| <p><b>1</b></p>   | <table border="1"> <tr> <td data-bbox="193 1693 746 1823"> <p>How does this decision impact on our long term needs as an Island?</p> </td> <td data-bbox="746 1693 1426 1823"> <p>For residents receiving financial inclusion and / or welfare rights and / or debt advice as part of this service, this can have a positive impact on personal budgeting and finances.</p> </td> </tr> </table>  | <p>How does this decision impact on our long term needs as an Island?</p>  | <p>For residents receiving financial inclusion and / or welfare rights and / or debt advice as part of this service, this can have a positive impact on personal budgeting and finances.</p>                                       |
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| <b>Dd – Assessing the potential impact (if relevant):</b>  |  |   |
|--|--|---|
| <b>3</b>   | Have we been working collaboratively with other organisations to come to this decision? If so, please advise whom.   | The design of the scheme is the responsibility of each individual Council in Wales, and they have the freedom to direct funding to those most in need in their area. Despite this, discussions have taken place at a local, regional and national level on which categories should be funded by the discretionary scheme. |
| <b>4</b>   | Have Anglesey citizens played a part in drafting this way forward, including those directly affected by the decision? Please explain how.  | No  |
| <b>5</b>   | Note any potential impact that this decision would have on the groups protected under the Equality Act 2010.   | <br>Equality Impact Assessment Discretic<br><br>None assessed  |
| <b>6</b>   | If this is a strategic decision, note any potential impact that the decision would have on those experiencing socio-economic disadvantage.   | All groups considered   |
| <b>7</b>   | Note any potential impact that this decision would have on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language. | No impact   |
| <b>E – Who did you consult?</b>  |  | <b>What did they say?</b>   |
| <b>1</b>   | Chief Executive / Senior Leadership Team (SLT) (mandatory)   | Supported the recommendations set out in the report   |
| <b>2</b>   | Finance / Section 151 (mandatory)  | This piece of work has been in full consultation with IoACC Section 151 Officer   |
| <b>3</b>   | Legal / Monitoring Officer (mandatory)   | No comments or objections from a legal perspective  |
| <b>4</b>   | Human Resources (HR)   | Not applicable  |
| <b>5</b>   | Property   | Not applicable  |
| <b>6</b>   | Information Communication Technology (ICT)   | Not applicable  |
| <b>7</b>   | Procurement  | Not applicable  |
| <b>8</b>   | Scrutiny   | Not applicable  |
| <b>9</b>   | Local Members  | Not applicable  |
| <b>F - Appendices:</b>   |  |   |
| None   |  |   |
| <b>Ff - Background papers (please contact the author of the Report for any further information):</b> |  |   |
| None   |  |   |

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